City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, November 16, 2021 | **5:00 PM** | **Council Chambers**

Public & Virtual

1. Call to Order

The City Council met in a REGULAR Called Meeting on Tuesday, November 16, 2021 at 5:00 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.

2. Invocation - Council Member Joe Rea

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 7 - Council Member Jeremy Roy, Council Member Chris Aviles, Council Member Chris Rangel, Council Member Sonia Mendez, Council Member Mark Herbold, Council Member Joe Rea, and Council Member Penny Follis

Presiding: 1 - Mayor Donna Dodgen

Absent: 1 - Council Member Monica N. Carter

5. Hearing of Residents:
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

Director of Finance Susan Caddell said that for the first time the City of Seguin has received a monthly sales tax allocation for over $1,000,000! The month of September we received $1,045,014, which is an increase of 29.56%. We finished FY21 at $9,745,589, which is 13.14% above last year. You can see that this is a regional trend, with the majority of the cities around us up quite a bit.

City Manager Steve Parker provided a COVID update: GRMC has 3 cases.
Also, Police Officer's Dustin Kincade and Sarah Wilson were featured on the Kelly Clarkson daytime talk show for helping a Seguin resident with donations of food and a refrigerator. In turn, Clarkson aided the department's cause with a $1,000 donation to the woman.

Mayor Donna Dodgen reminded all that this is "No Shave November for Police & Fire" and this year they are taking donations for a Navarro student who is battling cancer. You may want to go on-line and vote for the best mustache in either department or make a donation through the Go Fund Me page..

6. Presentation

a. 21-373 Presentation to fulfill part of the City's Annual Section 3 Requirements that apply to recipients of HUD Community Planning and Development grant funding exceeding $200,000 - Kathy Wood, Grant Administrator, and Cindy Metro, Langford Community Management Services

Indexes:

Cindy Metro with Langford Community Management Services said the purpose of Section 3 of the Housing and Urban Development Act of 1968 is to ensure that employment and other economic opportunities generated by HUD financial assistance/grants, shall provide opportunities to low-and very low-income persons. As part of recent federal guidance changes, we are required to provide outreach and education in our community to satisfy this legal requirement. The City of Seguin's Texas Department of Agriculture, Main Street Program that is providing funds for the downtown sidewalk improvements has triggered this requirement. Given our grant portfolio, the City will most likely require an annual presentation regarding Section 3 as we move forward.

b. 21-416 Juan Seguin Burial Site Signage - Jack Jones, Director of Parks and Recreation and Kyle Kramm, Main Street & CVB Director

Indexes:

Jack Jones, Director of Parks & Recreation, advised that in 2017 the Seguin Area Chamber of Commerce Leadership Class chose to create an ADA parking lot and ADA access to the Juan Seguin Burial site located off of South Saunders St. After meeting with city staff it was decided by the Leadership Class to create an ADA parking lot south of the fenced burial site and create a large informational sign so that visitors to the burial site can read and understand the history of Juan Seguin. The parking lot was completed in 2018 and work on the informational sign started but was never finished due to the class graduating. In 2020, city staff began working with Kendy Gravett, former Chamber President, to help design the sign and get it completed. The informational sign is 36" tall and 96" long and the sponsor sign is 24" tall and 36" long. Staff has received a quote for the signage to be completed and shipped for $4,437.89. Available donated funding to pay for the two signs is $4,593.52 from the Leadership Class and City Juan Seguin Burial Site donations account.

7. Consent Agenda

A motion was made that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 7 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

a. 21-400 City Council Minutes of November 2, 2021

Indexes:

This Minutes of November 2, 2021 was approved

b. ZC 22-21_CC Ordinance on second and final reading on a request for a Zoning Change from Commercial and Agricultural-Ranch to Commercial for property located at the SE corner of IH 10 West and FM 464, Property ID 53164 (ZC 22-21)

Indexes:

This Zoning Ordinance was adopted

Enactment No: ORD 2021-064

c. ZC 23-21_CC Ordinance on second and final reading on a request for a zoning designation to Single Family Residential (R-2) for a property located at the 1000 Block of Cordova Rd, Property ID: 133819, (ZC 23-21)

Indexes:

This Zoning Ordinance was adopted

Enactment No: ORD 2021-065

d. 21-392 Ordinance on second and final reading amending the Fiscal Year 2022 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

Indexes:

This Ordinance was adopted

Enactment No: ORD 2021-066

e. 21-395 Ordinance on second and final reading amending the Fiscal Year 2022 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

Indexes:

This Ordinance was adopted

Enactment No: ORD 2021-067

f. 21-374 Ordinance on second and final reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 86, Solid Waste, Article II, Garbage and Article IV, Curbside Recycling; providing a severability clause; providing for publication; providing an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

Indexes:

This Ordinance was adopted

Enactment No: ORD 2021-068

8. Action Items - Discussion and Possible Motion to Approve

a. 21-411 Resolution approving an Agreement with the Meadow Lake Dam Association for funding an engineering study performed by Freese and Nichols, Inc.; conditionally authorizing the execution of the Professional Services Agreement with Freese and Nichols, Inc; and declaring an effective date - Steve Parker, City Manager

Indexes:

A motion was made by Council Member Follis, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 7 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-115

b. ZC 24-21_CC Ordinance on second and final reading to consider a zoning designation to Single Family Residential (R-2) for a property located at the 1900 Blk of Cordova Rd, Property ID(s): 56086 & 56087, (ZC 24-21)

Indexes:

The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.

This Zoning Ordinance was approved on first reading

Enactment No: ORD 2021-075

c. ZC 30-21_CC Ordinance on second and final reading to consider a zoning designation to Commercial (C) for property located at the NW corner of SH 46 N and Three Oaks Rd. PID(s) 153944, 153945, 153946 (ZC 30-21)

Indexes:

The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Aviles, seconded by Council Member Rea, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 7 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: ORD 2021-076

d. 21-384 Ordinance by the City Council of the City of Seguin, Texas authorizing the issuance of "City of Seguin, Texas Tax Notes, Series 2021", levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the obligations; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale and delivery of the obligations; authorizing the execution of a paying agent/registrar agreement and a purchase and investment letter; complying with the letter of representations previously executed with the depository trust company; authorizing the execution of any necessary engagement agreement with the City's Financial Advisors; and providing an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Rea, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 7 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: ORD 2021-069

e. 21-410 Resolution of the City Council of Seguin Texas, approving a professional services contract in the amount of $279,846.00, to RPS, for the Walnut Branch Sewer Main Project - Phase IV and other related engineering services; and declaring an effective date - Billy Hornung, P.E., Project Engineer

Indexes:

A motion was made by Council Member Rea, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 7 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-116

f. 21-415 Resolution supporting the proposed rehabilitation of Eden Cross and

Eden Place by National Church Residences and waiving a minimum of $250.00 in planning or building fees as the City's in-kind contribution to the project; and declaring an effective date - Andrew Quittner, City Attorney

Indexes:

A motion was made by Council Member Mendez, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 7 - Council Member Roy, Council Member Aviles, Council Member Rangel, Council Member Mendez, Council Member Herbold, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-117

9. Acknowledgment of Bills

a. 21-401 Check Report: November 1, 2021 through November 12, 2021

Indexes:

The bills were acknowledged

10. Executive Session

The regular meeting was recessed and the council went into Executive Session at 5:25 pm. The regular meeting reconvened at 5:50 pm.

a. 13-048 Consultation with City Attorney in accordance with Section 551.072 regarding Deliberation on Real Property - Steve Parker, City Manager

Indexes:

11. Adjournment

There being no further business before the council the meeting adjourned at 5:50 pm.

Donna Dodgen, Mayor

Attest:

Naomi Manski, City Secretary