



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, September 22, 2020

5:30 PM

Council Chambers

Special Called

1. Call to Order

The City Council met in a Special Called Meeting on Tuesday, September 22, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Roll Call

Present: 6 - Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, and Council Member Chris Aviles

Presiding: 1 - Mayor Don Keil

Absent: 2 - Council Member Mark Herbold, and Council Member Penny Wallace

3. Action Items - Discussion and Possible Motion to Approve

a. [20-298](#)

Ordinance on second and final reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the Tax Year 2020; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Roy, seconded by Council Member Crabb, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-053

b. [20-299](#)

Ordinance on second and final reading adopting the 2020-2021 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2020 and ending the last day of September 2021; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized

number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-054

c. [20-300](#)

Ordinance on second and final reading adopting the 2020-2021 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2020 and ending the last day of September 2021; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-055

d. [20-301](#)

Ordinance on second and final reading adopting the 2020-2021 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2020 and ending the last day of September 2021; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Mathis, seconded by Council Member Aviles, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-056

e. [20-302](#)

Ordinance on second and final reading adopting the 2020-2021 Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2020 and ending the last day of September 2021; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Leal, seconded by Council Member Crabb, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-057

f. [20-311](#)

Ordinance on first reading amending the Fiscal Year 2020 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-058

g. [20-312](#)

Ordinance on first reading amending the Fiscal Year 2020 General Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-059

h. [20-313](#)

Ordinance on first reading amending the Fiscal Year 2020 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: ORD 2020-060

i. [20-288](#)

Resolution authorizing the City Manager to execute a Management Services Agreement with the Schertz/Seguin Local Government Corporation; and declaring an effective date - Steve Parker, City Manager

Indexes:

A motion was made by Council Member Roy, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 6 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-100

j. [20-333](#)

Holiday Stroll and Sip-N-Stroll Events - Jack Jones, Director of Parks & Recreation and Kyle Kramm, Director of Main Street & CVB

Indexes:

Director Jack Jones said the City is in the same position as the July 4th events. We are 3 months out and are not 100% sure of what to do. We have about 80 applications at this time. Staff would need to add a Disclaimer to the application if necessary to cancel. Everything is centered around Central Park and we could continue to plan but if necessary we could make a final decision at the City Council meeting on November 17, 2020. Staff has thrown around ideas for a Plan B to stage in a specific area and do a drive-by parade.

Council Member Jeremy Roy said he would not be in support of holding the Holiday Stroll parade as we have done in the past as everyone packs around Central Park. If Plan B were implemented then it would mitigate the risks in keeping our community safe.

City Manager Steve Parker said that we keep up to date with the COVID status and GRMC.

Council Member Jet Crabb stated that whatever is planned that it be heavily publicized to let the public know what the plan is to help eliminate any confusion.

Director Jack Jones said that he and his staff will continue working on Plan B, if necessary.

Director Kyle Kramm said they cannot wait until November 17th. They are needing to purchase the mugs ASAP. Throwing around ideas of different situations. Fonda Mathis said she is concerned about the individuals making the hot cocoa not being food handlers. Kyle Kramm stated that each are given a procedures paperwork to make them aware of the proper handling.

*One idea is to go in groups of 10 with a guide to the different stores for the hot cocoa, no retailing that night.
Our backup plan is to sale mugs with packets of cocoa. Several Council Members were in favor of the last plan.*

Mayor Keil said bring back the Holiday Stroll Parade on November 17th.

4. Executive Session

No Executive Session was held.

a. [13-053](#)

Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

Indexes:

5. Adjournment

There being no further business before the council the meeting adjourned at 5:57 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary