



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, September 1, 2020

5:30 PM

Council Chambers

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#### Public & Virtual

#### 1. Call to Order

*The City Council met in a Public and Virtual REGULAR Called Meeting on Tuesday, September 1, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Mayor Don Keil

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Julian Leal  
849 Prexy Dr  
Seguin, Tx*

*Spoke on the hate issues that are occurring across the United States which has been like this for centuries.*

*City Manager Steve Parker recognized Clarence Smith and the Electric Department for stepping up and sending a six-member crew and equipment to San Augustine and Newton, who had sustained damage from the recent hurricane. Crews are working 16 hour days and hope to have them back in Seguin soon.*

*Council Member Ernest Leal said that the Community Council of South Central Texas (CCSCT) has been putting together 360 back packs with school supplies to hand out to children within the community. If anyone is in need of school supplies please reach out to CCSCT.*

**6. Presentation**

**a. 20-292**

TextMyGov presentation - Jennifer Sourdellia, Public Information Officer

**Indexes:**

*Public Information Officer Jennifer Sourdellia announced the launching of a new tool called TextMyGov. It is an interactive citizen engagement tool that provides a quick, simple way to communicate with the City (24/7) via a text messaging platform. TextMyGov helps residents find information, get answers to questions, report issues and send messages directly to staff. Citizens quickly find the information they are looking for, eliminating the need to call the City.*

*How Does It Work?*

*You text "Hi" keywords or questions to 830-800-8002*

*TextMyGov scans the City's website for the keywords and instantly replies back with an answer*

*Citizens can text the word "Report" to report issues such as potholes, missed garbage collection, a stray animal, weedy lot, etc*

*City staff will be notified and issues reported will be entered into a work flow system*

**b. 20-290**

City of Seguin Financial Reports for the Nine Months Ended June 30, 2020 - Susan Caddell, Director of Finance

**Indexes:**

*Director of Finance Susan Caddell presented the Financial Reports for the nine months ended June 30, 2020*

**c. 20-264**

Update on COVID-19 - Steve Parker, City Manager

**Indexes:**

*City Manager Steve Parker provided the latest numbers on the COVID-19 to City Council.*

*Seguin & Guadalupe County currently have 49 active cases*

*754 residents have recovered*

*1 person currently hospitalized at GRMC*

*34 Guadalupe County resident deaths reported at GRMC*

*7 day rolling average for new daily admits is less than 1 (Week ago was 1 and one month ago was 7)*

*7 day rolling average for COVID patients is 1 patient (Week ago was 8 and one month ago was 39)*

*Weekly positivity rate declined to 4.7% (Week ago was 16.4% and one month ago was*

45.8%)

## 7. **Consent Agenda**

A motion was made that the minutes be approved on the Consent Agenda. The motion carried by the following vote:

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

### a. [20-284](#)

City Council Minutes of August 18, 2020

**Indexes:**

This Minutes of August 18, 2020 were approved

## 8. **Action Items - Discussion and Possible Motion to Approve**

### a. [20-285](#)

Public Hearing on FY2021 Budgets - Susan Caddell, Director of Finance

- a. General Fund
- b. Debt Service
- c. Special Revenue
- d. Utility Fund

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being no Citizen Comments the public hearing was adjourned and the regular meeting was reconvened.*

### b. [20-286](#)

Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year - Susan Caddell, Director of Finance

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being no Citizen Comments the public hearing was adjourned and the regular meeting was reconvened.*

### c. [20-289](#)

Resolution requesting financial assistance from the Texas Water Development Board Clean Water State Revolving Fund for constructing various public improvements to the city's utility system; authorizing the city's financial advisors, bond counsel, and engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets

**Indexes:**

**A motion was made by Council Member Mathis, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-089

d. [20-287](#)

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreements with Brauntex Materials and Century Asphalt to supply hot mix asphaltic concrete needed by the Seguin Public Works; and declaring an effective date - Twila Wood, Purchasing Manager

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-090

e. [20-293](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing a contract for grant application and administration services to Langford Community Management Services, Inc. - Kathy Wood, Grant Administrator

**Indexes:**

**A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-091

f. [ZC 10-20 CC](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single Family Residential (R-1) for property located at 1064 Tabernacle, Property ID 38457 (ZC 10-20) - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being no Citizen Comments the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-051

**g. [ZC 12-20 CC](#)**

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single Family Residential (R-1) for property located at 107 N. Cherry St., Property ID 18865 (ZC 12-20)- Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order.*

*Luis Gonzales  
2610 SE Loop 410  
San Antonio, Texas*

*Mr. Gonzales said he is interested in purchasing the property but only if it remained zoned commercial. He operates a Rain Water Collection business and thought that would be a great location.*

*Wade Parhan  
2719 W Washington St  
Stephenville, Texas*

*Mr. Parhan is the property owner of 107 N Cherry Street and he wishes the gentleman had spoken to him a year ago. He purchased this property several years ago and has done extensive work to the home. The property surrounding this house is primarily residential and he would request that it be rezoned to single-family residential.*

*City Manager Steve Parker asked Mr. Gonzales to see him after the meeting because the City would be willing to work with him to find a location for his business.*

*The public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-052

**h.** [20-281](#)

Resolution approving a second extension of a sanitary sewer connection agreement with homeowners in the Deerwood Circle and Sunrise Acres Subdivisions and the homeowners with lots located along Troell Hollow; and declaring an effective date - David Rabago, P.E., CFM, City Engineer and Pamela Centeno, Director of Planning & Codes

**Indexes:**

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-092

**i.** [20-291](#)

Approval of Quarterly Investment Report for Quarter Ended June 30, 2020 - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Wallace, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

**j.** [20-282](#)

Resolution awarding a Chapter 380 incentive agreement to Burnt Beans BBQ; and authorizing the City Manager to execute the agreement; declaring an effective date - Kyle Kramm, Main Street & CVB Director/HPO

**Indexes:**

**A motion was made by Council Member Mathis, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-093

**9. Acknowledgment of Bills**

*The bills were acknowledged*

**a. [20-283](#)**

Check Report: August 17, 2020 through August 28, 2020

Indexes:

**10. Adjournment**

*There being no further business before the council the meeting adjourned at 6:33 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**