



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, August 20, 2019

5:30 PM

Council Chambers

Regular & Budget Workshop Amended

1. Call to Order

The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Invocation - Council Member Chris Rangel

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 7 - Council Member Mark Herbold, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

Presiding: 1 - Mayor Don Keil

Absent: 1 - Council Member Fonda Mathis

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

*Name: Paul Castillo
Address: 37 Glen Cove
City: Seguin, Texas*

Advised City Council that at the top of the hill as you enter Glen Cove Subdivision the road is full of potholes and deteriorating. There is about 85 to 100 feet in need of repair. Mayor Keil asked Public Works Director John Donnelly if this area was on the street improvement plan? John Donnelly advised that crews will be working in the area in October 2019 and he will make sure to include this section.

*Name: Liz Romero
Address: 301 Joy Lane
City: Seguin, Texas*

Ms. Romero brought a power point presentation on the Seguin Downtown Historic District funding for FY2020 as prepared by Douglas Manger. The presentation will be emailed to Mayor, City Council, and appropriate staff members.

Councilmember Chris Aviles stated that several citizens requesting that the City consider them in the future projects in providing city services (water or wastewater connections). City Manager Doug Faseler requested a list of the locations and we will check on them.

Councilmember Penny Wallace reminded everyone to come out to give input regarding Park & Recreation Master Plan. Public Meeting will be held at the Coliseum on August 29th beginning at 6:00 pm.

Councilmember Jeremy Roy said that several people are at the park kyaking and having yoga classes every weekend.

6. Consent Agenda

A motion was made by Council Member Crabb, seconded by Council Member Rangel, that the minutes and ordinance be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

a. [19-259](#)

City Council Minutes of July 13, 2019 Budget Workshop & Special Called Meeting

This Minutes was approved

b. Ordinance on second reading providing for the imposition of local sales tax on residential electric and gas service within the corporate limits of the City of Seguin; providing for a severability clause; declaring an effective date; and authorizing the City Secretary to mail the ordinance to the the Texas Comptroller of Public Accounts; and declaring an effective date

This Ordinance was adopted

7. Action Items - Discussion and Possible Motion to Approve

a. [19-245](#)

Seguin Elks Lodge request to enter into a discussion on the requirement for landscaping and sidewalks - Mark Stautzenberger, Representative

Name: Mark Stautzenberger

Address: 1113 N San Marcos
City: Seguin, Texas

Mark Stautzenberger spoke on behalf of Seguin Elks Lodge to request an additional two years to come compliant with the landscaping and sidewalk requirements due to the lack of funding. He provided the history of the Seguin Elks Lodge and their community involvement over their 108 years in existence. Unfortunately, in 2015 the building sustained more than 50% of damage due to a fire and in October 2018 a Temporary Certificate of Occupancy was issued pending the completion of the landscaping and sidewalk requirement within 90 days.

Director of Planning Pamela Centeno said that Seguin Elks Lodge's contractor began the remodel of the facility in late 2016 and he was notified that since the renovations were equal to or greater than 50% of the site's assessed value the site would need to be brought into compliance with the city's sidewalk and landscaping requirements as defined in the Unified Development Code. October 2018 the Seguin Elk's Lodge was given a temporary certificate of occupancy (90 day expiration).

After further discussion, it was determined that this item did not need City Council action as the Director of Planning has the authority to work with the organization in developing a landscaping plan and extension of time to complete the projects.

b. [19-261](#)

Proposed street closure request from the Seguin Matador Band Boosters to close a portion of East Cedar Street between Lamar Street and the eastern most driveway entrance of Faith Lutheran Church on Saturday, September 28, 2019 from 6 a.m. to 11 p.m. for the third Annual Seguin Marching Festival - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

c. [19-262](#)

Resolution authorizing the City Manager to execute a Management Services Agreement with Schertz-Seguin Local Government Corporation; and declaring an effective date - Amber Beard, SSLGC General Manager

A motion was made by Council Member Wallace, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-093

d. [19-251](#)

Resolution approving the Fiscal Year 2019-2020 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development

A motion was made by Council Member Herbold, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-094

e. [19-252](#)

Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Joshua Schneuker, Director of Economic Development

A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-095

f. [19-258](#)

Resolution of the City Council of the City of Seguin, Texas approving the submission of a grant application to the Texas Department of Transportation, Safe Routes to School grant program; authorizing the City Manager to execute all documents associated with the grant submission; and declaring an effective date - Dana Losey, Grants Coordinator

A motion was made by Council Member Leal, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-096

g. [19-269](#)

Resolution declaring an Emergency and approving a Change Order to the contract with M&C Fonseca Construction in the amount of \$100,300.00 for the replacement of a twelve-inch sanitary sewer line from a manhole at Pecan Street and South Austin Street to a manhole approximately 480 feet towards

the Walnut Branch Wastewater Treatment Plant; authorizing the City Manager to execute the change order; and declaring an effective date - Tim Howe, Director of Water/Wastewater Utilities

A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-097

8. Acknowledgment of Bills

The bills were acknowledged.

a. 19-249

Check Report: August 2, 2019 through August 15, 2019

9. Adjournment and Convene into Budget Workshop

There being no further business before the council the regular meeting adjourned and convened into a Budget Workshop at 6:15 pm.

a. 19-221

FY2020 Budget -Doug Faseler, City Manager and Susan Caddell, Director of Finance
General Fund
Debt Service
Special Revenue
Utility Fund

No discussions.

10. Adjournment

There being no further business before the council the meeting adjourned at 6:17 pm.

Don Keil, Mayor

Attest:

**Naomi Manski
City Secretary**

