



# City of Sequin

210 E. Gonzales Street  
Sequin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, April 2, 2019

5:30 PM

Council Chambers

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#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Sequin, with Mayor Don Keil presiding.*

#### 2. Invocation - Council Member Chris Rangel

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 7 - Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

**Absent:** 1 - Council Member Mark Herbold

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Name: Eddie Davila*

*Address: 1843 Driftwood Dr.*

*City: Sequin*

*Mr. Davila spoke about the increase in the rental fees at Sequin Events Complex, in particular the coliseum. The coliseum was built to promote tourism. Mr. Davila represents Our Lady of Guadalupe Catholic Church and is asking City Council to reconsider the large increase. The church plans the bazaar a year in advance and is not prepared for the large increase in fees. Mr. Davila stated that the projected budget for the coliseum from the HOT funds was \$289,444 in FY2018. How does the coliseum receive such a large portion of these funds?*

*Name: Cheryl Davis  
Address: 3044 Sadelhorn  
City: Seguin*

*At Sadelhorn & Coral Sky there is a need for handicap access from sidewalk to the street. There is a handicap individual who lives in the area and has difficulty maneuvering. City Manager Doug Faseler advised that the handicap access should have been installed by the developer, but the city would look into the situation.*

*Ms. Davis also stated that where there are fire hydrants within the subdivision there is to be blue reflectors in the street allowing emergency responders to easily identify where fire hydrants are located. Most of the streets do not have the reflectors. City Manager Doug Faseler advised the reflectors should have been installed by the developer, however the city will take care of the issue.*

*Name: Douglas Magner  
Address: 108 East College  
City: Seguin*

*Mr. Magner said that additional funds are needed for the Main Street Program to develop the downtown area. Some improvements have been made with downtown apartments and renovation to some of the buildings. With the proposed new developments we are going to have an influx of people. Need additional amenities. There is no planters, no seating, no life in downtown. Treescaping and public sculptures would be a great addition to the downtown area. Mr. Magner showed slides of various cities he has traveled and where his inspiration has come from.*

*Council Member Jeremy Roy - Spoke on the large increase at the coliseum especially since patrons like Our Lady of Guadalupe Catholic Church have budgets set. Councilman Roy said he has also received concerns from the Guadalupe Fair Association on this issue. Councilman Roy asked that the City Manager take a look.*

## **6. Presentation**

### **a. [19-095](#)**

Commercial Solid Waste Franchise Request for Proposals - Rick Cortes, Assistant City Manager

*Assistant City Manager Rick Cortes made a presentation of the Commercial Solid Waste RFP. Providing City Council with the minor changes made and the time schedule.*

## **7. Consent Agenda**

**A motion was made by Council Member Mathis, seconded by Council Member Wallace, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

a. [19-093](#)

City Council Minutes of March 19, 2019 and March 25, 2019

**This Minutes was approved**

b. [19-085](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix A, Unified Development Code, Chapter 1, General Provisions, by adding a new Section 1.2.8 - Administrative Changes to the Technical Manual; providing for a severability clause, providing for an effective date, and authorizing staff to publish and prepare this ordinance as a supplement to the Code of Ordinances

**This Ordinance was adopted**

Enactment No: ORD 2019-013

**8. Action Items - Discussion and Possible Motion to Approve**a. [19-106](#)

Ordinance on first reading amending the Code of Ordinances, Chapter 18, Buildings and Building Regulations, Article IV, Plumbing Code, Section 18-196; providing for an effective, publication, and a severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-014

b. [19-096](#)

Resolution of the City Council of the City of Seguin, Texas approving the the submission of a grant application to the Department of the Interior's Historic Revitalization Sub-Grant Program (HRSP); authorizing the City Manager to execute all documents associated with the submission; and declaring an effective date - Dana Losey, Grants Coordinator

**A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-035

**c.**     [19-097](#)

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Jammin' After-School Adventures Me Program; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**A motion was made by Council Member Leal, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-036

**d.**     [19-098](#)

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Just for Kids Summer Day Camp program; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**A motion was made by Council Member Wallace, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-037

**e.**     [19-099](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for use of the "Smokey" Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course, and the Park West Concession Building and Large Pavilion; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-038

**f.**     [19-100](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Jack Jones, Director of Parks & Recreation

*The regular meeting was recessed and the public hearing was called to order. There being no comments or responses from the public, the regular meeting was reconvened.*

**A motion was made by Council Member Aviles, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-015

**g.**     [19-110](#)

Resolution authorizing the City Manager execute a Lease Agreement with the Doug Herrle Chapter 61 Disabled Veterans for 425 North Vaughan Street; and declaring an effective date - Andrew Quittner, City Attorney

**A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-039

**h.**     [19-109](#)

Furniture, Fixtures and Equipment bid award and purchases through various purchasing cooperatives and informal bidding for the new Development Services Center; and declaring an effective date - Twila Wood, Purchasing Manager

**A motion was made by Council Member Wallace, seconded by Council Member Mathis, that the furniture, fixtures, and equipment items be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

i. [19-094](#)

Resolution to award the bid for the construction of an electrical generator platform and appurtenances to include the installation of a City supplied generator and transfer switches at the Seguin Water Plant to RP Constructors, Inc. in the amount of \$535,027.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-040

j. [19-091](#)

Resolution to award the proposal for engineering services related to a TCEQ permit amendment application preparation / submittal for the City's Geronimo Creek Wastewater Treatment Plant to TRC Engineers, Inc. in the amount of \$147,600.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-041

k. [19-074](#)

Resolution of the City Council of Seguin Texas, awarding the bid amount of \$2,416,855.00 to Rockin Q Construction for the Hidalgo Street/Roosevelt Drive Utility and Roadway Improvement Project; authorizing the City Manager to enter into a construction and declaring an effective date - David Rabago, P.E., CFM, City Engineer

**A motion was made by Council Member Aviles, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-042

I. [19-087](#)

Ordinance on first reading amending the Fiscal Year 2019 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**A motion was made by Council Member Mathis, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-016

m. [19-105](#)

Resolution of the City Council of Seguin, Texas approving the Five Year Capital Improvement Plan and Financial Forecast; and declaring an effective date - Susan Caddell, Director of Finance

**A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-043

9. **Acknowledgment of Bills**

*The bills were acknowledged.*

a. [19-092](#)

Check Report: March 15, 2019 through March 28, 2019

10. **Executive Session**

*The regular meeting was recessed and the council went into Executive Session at 6:37 pm. The regular meeting reconvened at 7:07 pm.*

a. [17-100](#)

Consultation with City Attorney and possible action in accordance with Section 551.071 regarding real property - Doug Faseler, City Manager

b. [16-176](#)

In accordance with Section 551.071(b) and 551.074 consultation on a personnel matter - Mayor Don Keil

11. **Adjournment**

*There being no further business before the council the meeting adjourned at 7:07 pm.*

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Don Keil, Mayor

Attest:

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Naomi Manski, City Secretary