



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, September 18, 2018

5:30 PM

Council Chambers

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#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Mayor Don Keil

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 7 - Council Member Donna Dodgen, Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, and Council Member Jim Lievens

**Presiding:** 1 - Mayor Don Keil

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Mayor Don Keil recognized Joe Ramos upon his retirement.*

#### 6. Consent Agenda

**A motion was made by Council Member Dodgen, seconded by Council Member Lievens, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

a. [18-291](#)

September 11, 2018 Special Called Meeting Minutes

**This Minutes was approved**

7. **Action Items - Discussion and Possible Motion to Approve**a. [18-294](#)

Ordinance on first reading adopting the 2018-19 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Crabb, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-062

b. [18-297](#)

Ordinance on first reading adopting the 2018-19 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-063

c. [18-296](#)

Ordinance on first reading adopting the 2018-19 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the

publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-064

d. [18-298](#)

Ordinance on first reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the Tax Year 2018; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Ordinance levying a tax rate of \$0.5412 per \$100 valuation for 2018 be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-065

e. [18-295](#)

Ordinance on first reading adopting the 2018-19 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Lievens, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-066

f. [18-299](#)

Ordinance on first reading amending the Fiscal Year 2018 General Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

**This Ordinance was approved on first reading.**

Enactment No: ORD 2018-056

**g. [18-302](#)**

Ordinance on first reading amending the Fiscal Year 2018 Debt Service Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

**A motion was made by Council Member Lievens, seconded by Council Member Dodgen, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-057

**h. [18-301](#)**

Ordinance on first reading amending the Fiscal Year 2018 Special Revenue Fund Budget for the City of Seguin, Texas - Susan Caddell, Director of Finance

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-058

**i. [18-300](#)**

Ordinance on first reading amending the Fiscal Year 2018 Utility Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-059

**j. [18-285](#)**

Resolution amending the Fiscal Year 2018 Seguin Economic Development Corporation Budget - Joshua Schneck, Director of Economic Development

**A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the**

following vote:

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-110

**k.** [18-276](#)

Resolution approving the Seguin Economic Development Corporation's expenditure of an amount not to exceed \$70,000.00 in financial support for the University of Texas at San Antonio Small Business Development Satellite Center - Joshua Schneuker, Director of Economic Development

**A motion was made by Council Member Mathis, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-111

**l.** [18-274](#)

Resolution approving certain amendments to the Bylaws of the Seguin Economic Development Corporation - Joshua Schneuker, Director of Economic Development

**A motion was made by Council Member Crabb, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-112

**m.** [18-275](#)

Resolution approving the dissolution of the City of Seguin Tax Abatement Review Committee - Joshua Schneuker, Director of Economic Development

**A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-113

**n.** [18-308](#)

Resolution of the City Council of Seguin, Texas renaming the Seguin Reinvestment Zone Number 2018-02 as Seguin Reinvestment Zone #3; and declaring and effective date. Andy Quittner - City Attorney

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-114

**o.**     [18-270](#)

Ordinance on first reading amending of the downtown parking regulations; providing for a severability clause; providing for publication; declaring an effective date; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Kyle Kramm, Main Street & CVB Director

**A motion was made by Council Member Lievens, seconded by Council Member Dodgen, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-060

**p.**     [18-306](#)

Street closure request for Fiestas Patrias celebration in the 100 & 200 Blocks South River, East Donegan and 100 Block East Nolte Street on September 29, 2018 - Kyle Kramm, Main Street & CVB Director

**A motion was made by Mayor Keil, seconded by Council Member Rangel, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

**q.**     [18-293](#)

Ordinance on first reading designating school zones associated with St. James Catholic School on the appropriate blocks of West Live Oak and South Camp Streets, all within the City of Seguin, Texas; providing for a severability clause; providing for an effective date; providing for publication of this Ordinance; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Seguin Code of Ordinances - Joe Ramos, P.E., City

Engineer

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-061

**r.**     [18-303](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a purchase order with P2 Emulsions as the sole source for stabilizing emulsion for the pavement maintenance projects in an amount not to exceed \$300,000 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

**A motion was made by Council Member Mathis, seconded by Council Member Lievens, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-116

**s.**     [18-307](#)

Resolution awarding the bid for the construction and renovations to the Development Services Center at 108 E. Mountain Street to The Koehler Company in the amount of \$1,772,475.00 and authorizing the City Manager to enter into a contract; and declaring an effective date - Pamela Centeno, Director of Planning & Codes

**A motion was made by Council Member Crabb, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 7 - Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-116

**8.     Acknowledgment of Bills**

*The bills were acknowledged.*

a. [18-292](#)

Check Report: August 31, 2018 through September 14, 2018

9. **Adjournment**

*There being no further business before the council the meeting adjourned at 6:07 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**