



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, February 6, 2018

5:30 PM

Council Chambers

1. Call to Order

The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Invocation - Council Member Mark Herbold

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Council Member Mathis arrived late.

Present: 8 - Council Member Carlos Medrano, Council Member Donna Dodgen, Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, and Council Member Jim Lievens

Presiding: 1 - Mayor Don Keil

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

*Name: Julian Leal
Address: 849 Prexy Dr
City: Seguin, Texas 78155*

Spoke to City Council regarding City Hall and management needing to advertise the City Council Agenda and how attendance is only high during annexation issues.

Mayor Keil asked everyone to keep Council Member Fonda Mathis in your prayers and thoughts as her boss, Rick Roberts recently passed away.

6. Presentation

a. [18-031](#)

Certificate of Appreciation recognizing Danny Bornemann upon his retirement
- Mayor Don Keil

b. [18-063](#)

North bound road closure at SH 123 Business and SH 123 Bypass - Will Lockett, TxDOT Area Engineer

TxDOT Area Engineer Will Lockett provided the City Council with an update on the installation of a traffic signal at 123 Business & 123 Bypass, near the Continental Automotive Systems plant. Lockett says they originally thought they would have to shut down a significant portion of the intersection, but they have come up with a new solution that will not require a shut down.

c. [18-051](#)

2017 - 2018 Projects Update - Doug Faseler, City Manager

Item moved to the end of the meeting.

City Manager Doug Faseler made a presentation on the 2017-2018 projects. Featuring the completed, on-going, and planned projects for 2018.

7. **Consent Agenda**

A motion was made by Council Member Herbold, seconded by Council Member Crabb, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

a. [18-045](#)

January 17, 2018 Regular Meeting Minutes

This Minutes were approved on the Consent Agenda.

b. [18-024](#)

Ordinance on second reading amending the fiscal year 2018 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

This Ordinance was adopted

Enactment No: ORD 2018-005

c. [18-023](#)

Ordinance on second reading amending the fiscal year 2018 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

This Ordinance was adopted

Enactment No: ORD 2018-006

d. [18-029](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Appendix A, Unified Development Code, to add a FEMA Floodplain Recovery Fee for the development of certain benefiting properties; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances

This Ordinance was adopted

Enactment No: ORD 2018-007

e. [18-028](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapter 42, Emergency Services, to change the method of billing for emergency medical services; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

This Ordinance was adopted

Enactment No: ORD 2018-008

8. Action Items - Discussion and Possible Motion to Approvea. [18-048](#)

Public Hearing to consider Annexation of Area 1 (FM 725) into the Seguin City Limits- Approximately 170.68 acres situated in the A Mansola Survey, Abstract 29, Guadalupe County, Texas consisting of a portion of the FM 725 right-of-way and five tracts that front on FM 725 with property ID numbers 129486, 129486, 129487, 29459, 58174, and 58287 - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. Citizen Comments:

Name: Carmen & Cirilo Valles

Address: 15651 FM 725

City: Seguin, Texas 78155

Mrs. Valles spoke against the annexation of the 1 acre they own. Mrs. Valles said they have three (3) homes on their property and she also takes care of the elderly when they have no where to go. Mrs. Valles asked if she was going to get sewer line? She feels that it is their property and they can do whatever they wish.

Mayor Keil & Pamela Centeno did advise that the sewer line is already on the south side and they are not required to connect to the city sewer unless their septic system fails. They can connect once the sewer line is extended across the roadway.

The public hearing was adjourned and the regular meeting was reconvened.

b. [18-062](#)

Public Hearing to consider Annexation of Area 2 (FM 20) into the Seguin City

Limits- Approximately 52.67 acres situated in the M Cherino Survey, Abstract 10, Guadalupe County, Texas consisting of two tracts that front on FM 20 with property ID numbers 52646 and 115082 - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order.

No Citizen Comments

The public hearing was adjourned and the regular meeting was reconvened.

Council Member Leal inquired about the distance of property on FM 20 that is in the city. Pamela Centeno will advise Council Member Leal.

c. [ZC 01-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single Family Residential (R-1) for property located at 116 W. Krezdorn, Property ID 22757 (ZC 01-18) - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order.

No Citizen Comments. The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: ORD 2018-009

d. [18-043](#)

Resolution by the City Council of the City of Seguin, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date - Duane Westerman, SAMCO Capital Markets

A motion was made by Council Member Medrano, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-011

e. [18-042](#)

Resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various city improvements from the proceeds of Tax-Exempt Obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date - Duane Westerman, SAMCO Capital Markets

A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-012

f. [18-050](#)

Approval of reports for the quarter ended December 31, 2017 for the following organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

A motion was made by Council Member Medrano, seconded by Council Member Dodgen, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

g. [18-049](#)

Resolution of the City Council of the City of Seguin, Texas to meet the Special Conditions specifying compliance for TxCDBG Grant Projects; this resolution specifies that the City of Seguin is compliant with the following mandated policies: Section 3 of the Housing and Urban Development Act of 1968, Section 104(1) of the Housing and Community Development Act. Section 504 of the Rehabilitation Act of 1973, Section 808(e)(5) of the Fair Housing Act, Excessive Force Police and Code of Conduct Policy - Dana Losey, Grants

Coordinator

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-013

h. [18-052](#)

Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice's General Victim Assistance Direct Services Program grant, to aid the city to continue the current VOCA -Temporary Emergency Housing program for FY 19 and FY 20 - Dana Losey, Grants Coordinator

A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-014

i. [18-053](#)

Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice Division's Justice Assistance Grant (JAG) Program to aid the city in funding the purchase of portable radios for the Police Department - Dana Losey, Grants Coordinator

A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-015

j. [18-056](#)

Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice Department's Body Camera Program to aid in the purchase of body cameras for the Police Department - Dana Losey, Grants Coordinator

A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-016

k. [18-054](#)

Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice's Juvenile Justice Grant Program, this program is a continuing grant program with Seguin Youth Services as the sub-grantee - Dana Losey, Grants Coordinator

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Lievens

Abstain: 1 - Council Member Rangel

Enactment No: RES 2018-017

l. [18-057](#)

Resolution authorizing the purchase of a tractor for Public Works utilizing a BuyBoard contract - Twila Wood, Purchasing Manager

A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-018

m. [18-061](#)

Resolution of the City Council of Seguin Texas, awarding the contract amount of \$475,000 to Fuquay, Inc. for pipe bursting; authorizing the City Manager to enter into a construction contract with Fuquay, Inc.; and declaring an effective date - David Rabago, P.E. - Utilities Engineer

A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-019

n. [18-060](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Advanced Funding Agreement with the Texas Department of Transportation for the Walnut Springs Trail Extension Project; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Dodgen, seconded by Council Member Lievens, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-020

o. [18-059](#)

Resolution of the City Council of the City of Seguin, Texas approving the selection of TRC Engineers, Inc. for design, engineering, and construction administration services related to the Walnut Springs Trail Extension Project; directing staff to negotiate a professional engineering services contract; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-021

p. [18-041](#)

Resolution awarding four FIX-IT Facade grants to downtown properties; declaring an effective date - Kyle Kramm, Main Street & CVB Director

A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2018-022

q. [18-040](#)

2018 Street Closures and Sale of Alcohol for Downtown Events - Kyle Kramm, Director of Main Street and CVB

A motion was made by Council Member Dodgen, seconded by Council Member Rangel, that this Action Item be approved. The motion carried by the following

vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

r. [18-044](#)

Board and/or Commission Appointment - Mayor Don Keil

- a. Commission on the Arts
- b. Construction Board of Appeals
- c. Contractors Advisory Board
- d. Library Advisory Board
- e. Parks & Recreation Advisory Board

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that these Appointments be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

9. **Acknowledgment of Bills**

The bills were acknowledged.

a. [18-046](#)

Check Report: January 11, 2018 through January 31, 2018

10. **Adjournment**

There being no further business before the council the meeting adjourned at 6:46 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary