



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes City Council

Tuesday, May 6, 2014

5:30 PM

Council Chambers

1. **Call to Order**

Mayor Keil called the meeting to order at 5:30 p.m.

2. **Invocation - Council Member Jeannette Crabb**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Nick L. Carrillo, Council Member Tomas V. Castellon, Council Member Carlos Medrano, Council Member Fonda Mathis, Council Member Donna Dodgen, and Council Member Bob Pees

Presiding: 1 - Mayor Don Keil

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

Council Member Leal asked about the number of "Welcome to Seguin" signs. City Manager Doug Faseler informed City Council that this was an item that would be addressed during the Wayfinding Consultant meetings.

Council Member Castellon announced that on May 16, 2014 there will be a gathering of Veteran Organizations at the American Legion Hall to acknowledge the 150 motorcycle riders that will be the motorcade delivering dog-tags to Washington, D.C.

6. **Presentation**

a. **[14-165](#)**

Certificate of Recognition honoring Mary Jo Langford upon her retirement - Mayor Don Keil

Mayor Don Keil presented a certificate of recognition honoring Mary Jo Langford upon her retirement.

7. Consent Agenda

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

a. [14-150](#)

City Council Minutes 4-15-2014 REGULAR

Minutes was approved.

b. [14-151](#)

City Council Minutes 4-23-2014 SPECIAL CALLED MEETING

Minutes was approved.

c. [14-120](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 18, Building and Building Regulations, Article VII, Sections 18-271 and 18-272 to update the codes pertaining to swimming pools; providing for a severability clause; providing an effective date and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

Ordinance was adopted.

Enactment No: ORD 2014-17

d. [14-124](#)

Ordinance on second reading amending section 50-31 of the Seguin Code of Ordinances by repealing 50-31 and replacing with new language that upgrades required water mains in new construction; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

Ordinance was adopted.

Enactment No: ORD 2014-18

e. [14-138](#)

Ordinance on second reading amending Chapter 18, Buildings and Building Regulations of the Seguin Code of Ordinances by creating a new Article III, Construction Board of Adjustments and Appeals including procedural provisions; providing for a severability clause; providing an effective date and authorizing city staff to prepare this ordinance for submission as supplement to the Code of Ordinances

Ordinance was adopted.

Enactment No: ORD 2014-19

- f. [14-140](#) Ordinance on second reading amending Chapter 18, Article II, of the Building Code, Section 18-35, Qualifications for license or registration by adding roofing contractors as a separate license; and Section 18-39, Reciprocal Agreement and Licenses, to allow Reciprocal Licenses for contractors that have passed an appropriate ICC Exam; providing for a severability clause; authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances; and declaring an effective date

Ordinance was adopted.

Enactment No: ORD 2014-20

- g. [14-145](#) Ordinance on second reading amending the Fiscal Year 2014 Utility Fund Budget of the City of Seguin, Texas

Ordinance was adopted.

Enactment No: ORD 2014-21

8. **Action Items - Discussion and Possible Motion to Approve**

- a. [14-158](#) Resolution of the City Council of the City of Seguin, Texas, approving a waiver of fees for use of the City Coliseum for the "Stuff the Bus" event hosted by the Lions Club of Seguin and Geronimo; and declaring an effective date - Jillian Boldway, Director of CVB

*Suzanne Sanders
142 Chaparral
Seguin, Texas 78155*

Ms. Sanders encouraged City Council to consider waiving of the rental fees. All money donated to this program must be spent on school supplies. We are well received in the community with approximately 2,000 families attending the Health Fair and receiving back-packs with school supplies.

Council Member Leal and Castellon said they have attended this event in the past and after all this is for the children of the community.

Council Member Dodgen asked Jillian Boldway to clarify the monies which would be waived. Council Member Mathis asked "Has the city waived fees for other organizations and reminded Council this could set a precedence.

A motion was made by Council Member Castellon, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Nay: 2 - Council Member Mathis, and Council Member Dodgen

Aye: 6 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, and Council Member Pees

Enactment No: RES 2014-52

- b. [14-163](#) Approval of reports for quarter ended March 31, 2014 for organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance
1. Seguin Conservation Society
 2. Mid-Texas Symphony
 3. Teatro de Artes de Juan Seguin
 4. Hispanic Chamber of Commerce
 5. Seguin Heritage Museum
 6. Guadalupe County Fair Association
 7. Seguin LULAC Council #682
 8. Seguin Area Chamber of Commerce
 9. Seguin Art League
 10. The Field of Huber Ranch
- A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Action Item be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees
- c. [14-164](#) Resolution authorizing the City Manager to execute an interlocal purchasing agreement between the City of Seguin and the City of Fort Worth, Texas for mutually beneficial cooperative purchasing - Susan Caddell, Director of Finance
- A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees
- Enactment No: RES 2014-53
- d. [14-148](#) Award of Bid -Brush Truck from Grande Ford through Buyboard Cooperative Purchasing Agreement - Dale Skinner, Fire/EMS Chief
- The recommended bidder was GRANDE FORD from San Antonio, Texas for a total cost of \$134,000.00. The remaining \$1,000 will be used to purchase nozzles and a mobile radio.*
- A motion was made by Council Member Crabb, seconded by Council Member Carrillo, that this Action Item be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees
- e. [14-160](#) Resolution of the City Council of Seguin, Texas authorizing the City Manager

to pursue "LEED" certification for the library building project - Doug Faseler, City Manager

A motion was made by Council Member Pees, seconded by Council Member Carrillo, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

Enactment No: RES 2014-54

f. [14-154](#)

Resolution authorizing the City Manager to negotiate a contract with Quorum for architectural designs, needs assessment, and site location for a new Animal Services facility - Kevin Kelso, Police Chief

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

Enactment No: RES 2014-55

g. [14-076](#)

Resolution authorizing the City Manager to execute a contract with Klotz & Associates for engineering and design services of the College/Cedar Streets Sidewalk Network Expansion Program and the Jefferson Street Sidewalk Network Expansion Program as part of the Texas Department of Transportation Enhancement Program - Joe Ramos, City Engineer

A motion was made by Council Member Medrano, seconded by Council Member Mathis, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

Enactment No: RES 2014-56

h. [14-161](#)

Ordinance on first reading amending Appendix A, Subdivisions of the City of Seguin Code of Ordinances By adding Section 4 Guarantee of Performance for Public Improvements to Article III, Plat Submittal, including Procedural Provisions; providing for a Severability Clause; Providing an Effective Date; and authorizing City Staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances - Andy Quittner, City Attorney

A motion was made by Council Member Carrillo, seconded by Council Member Pees, that this Ordinance be approved on first reading. The motion carried by

the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

i. [14-149](#)

Resolution approving a five-year contract with Springs Hill Water Supply Corporation for Billing Services for sewer service provided by the City of Seguin to Springs Hill customers - Rick Cortes, Assistant City Manager

A motion was made by Council Member Mathis, seconded by Council Member Carrillo, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

Enactment No: RES 2014-57

j. [14-155](#)

Public hearing and Ordinance on first reading adopting the Drought Contingency Plan and Water Emergency Response Plan by amending Chapter 102, Utilities, Article VII, Emergency Water Demand Management Plan to update the plan to cover drought contingencies and to set operationally relevant stage triggers; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Emery Gallagher, Water & Wastewater Director

The regular meeting was recessed and the public hearing was called to order. No

Citizen Comments

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Pees, seconded by Council Member Carrillo, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

k. [14-156](#)

Resolution of the City Council adopting the 2014 Water Conservation Plan for the City of Seguin - Emery Gallagher, Water & Wastewater Director

A motion was made by Council Member Carrillo, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

Enactment No: RES 2014-58

I. [14-166](#)

Ordinance on first reading amending Section 102-281 of the Seguin Code of Ordinances to update the City's Water Conservation Plan; providing for publication; providing for a severability clause; providing for an effective date; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances. - Rick Cortes, Assistant City Manager

A motion was made by Council Member Pees, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

m. [14-153](#)

Ordinance on first reading authorizing the abandonment of the City's interest in street right-of-way running from Park to Bruns Streets and lying between East Elm and Ireland Streets; authorizing the issuance of a quit claim deed to the City's interest in said alley that returns the property measured from the centerline of the right of way to the adjoining properties; the cancellation of license agreements to use portions of said alley; and authorizing the city manager to execute all necessary documents - Andy Quittner, City Attorney

A motion was made by Council Member Castellon, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

Enactment No: ORD 2014-25

9. Boards and/or Committee Appointments - Mayor Don Keil

a. [14-152](#)

Guadalupe Regional Medical Center

Clarence Little has resigned from the GRMC Board of Directors. The new appointment recommended is Betty Ann Matthies.

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

b. [14-172](#)

Seguin Economic Development Corporation

Roger Baenziger recently resigned from SEDC and the recommended appointment is Andrew Koenig.

A motion was made by Council Member Pees, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

c. [14-171](#)

Unified Code Task Force

The recommended appointment for the Unified Development Task Force is Michael Sharp.

A motion was made by Council Member Medrano, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Carrillo, Council Member Castellon, Council Member Medrano, Council Member Mathis, Council Member Dodgen, and Council Member Pees

10. Acknowledgment of Bills

The bills were acknowledged.

11. Executive Session

a. [13-048](#)

Deliberation regarding Real Property in accordance with Section 551.071 and 551.072 - Doug Faseler, City Manager

b. [13-094](#)

Deliberation and Consultation with attorneys regarding Geronimo Creek Phase IV Project, litigation involving KIVA, Inc. and contemplation of litigation and settlement with First National Insurance Co., in accordance with Section 551.071 - Jeff Chapman, Special Counsel and Andy Quittner, City Attorney

The regular meeting was recessed and the council went into Executive Session at 6:25 pm. The regular meeting reconvened at 7:14 pm.

12. Adjournment

There being no further business before the council the meeting adjourned at 7:14 pm.

Don Keil, Mayor

Thalia Patlan Stautzenberger, City Secretary