



MEMORANDUM

TO: Mayor and City Councilmembers
Steve Parker, City Manager

FROM: Twila Wood, Purchasing Manager

DATE: October 6, 2021

RE: Purchase Motor Grader

The City's 2021-2022 Budget provides \$180,000 for the purchase of a motor grader for the Public Works Department. A quote for a Noram 65ET Motor Grader was obtained for the sum of \$172,290.65 from Anderson Machinery in San Antonio. The quote was based on BuyBoard contract pricing of \$185,790.65 less an additional discount for orders placed by September 30, 2021. By placing the order early, the City saved \$13,500 and brought the purchase to within budget. Management approved the early issuance and requests City Council ratify the purchase.

The BuyBoard is the website for the Local Government Purchasing Cooperative administered by the Texas Association of School Boards in Austin. Purchases utilizing the BuyBoard contracts are in compliance with State of Texas bidding requirements.

Financing for this purchase will be presented to City Council by Susan Caddell, Finance Director at a later date.

Staff recommends approval.

