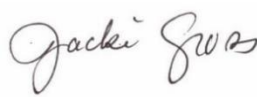


MEMORANDUM

Date: April 20, 2021

To: Mayor Dodgen and City Council Members
Steve Parker, City Manager

From: Jacki Gross, Library Director 

Copy To: Andrew Quittner, City Attorney

Subject: Additional library fees

The library is excited to announce two new services that will be launched in May 2021. Thanks to a gift from the Public Library Foundation, we have purchased a tablet lending kiosk. Customers will be able to check out tablets for a two-hour period to use anywhere in the library. Additionally, the library has purchased 20 mobile wi-fi hotspots for patrons to check out for a 30-day period. This service is funded by a grant from the U.S. Institute of Museum and Library Services and the Texas State Library and Archives Commission (#LS-246561-OLS-20).

These two new services will necessitate adding fees to the Library Fee Schedule. These fees are:

Section 7. Appendix C – Fee Schedule

(c) Late fees:

Library Tablets

Failure to return tablet to lending kiosk	Per occurrence	\$ 10.00
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Mobile Hotspots

Late fee	Per day	\$ 3.00
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Maximum		Replacement cost
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(d) Materials lost, not returned, or damaged beyond repair:

Envisionware Tablet	Replacement cost
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Hotspot Kit	Replacement cost
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