



# City of Sequin

210 E. Gonzales Street  
Sequin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, April 6, 2021

5:30 PM

Council Chambers

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#### Virtual & Public

#### 1. Call to Order

*The City Council met in a Virtual and Public REGULAR Called Meeting on Tuesday, April 6, 2021 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Sequin, with Mayor Donna Dodgen presiding.*

#### 2. Invocation - Council Member Sonia Mendez

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Jeremy Roy, Penny Follis, Council Member Chris Aviles, Council Member Chris Rangel, Council Member Monica N. Carter, Council Member Sonia Mendez, Council Member Mark Herbold, and Council Member Joe Rea

**Presiding:** 1 - Mayor Donna Dodgen

#### 5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to  
1) Statements of specific factual information given in response to any inquiry;  
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

*Julian Leal  
849 Prexy  
Sequin, Tx*

*Spoke to the City Council on evolution and the stone age and how man has evolved.*

*Council Member Joe Rea thanked everyone for their support at the fundraiser for his son Joseph Rea who is battling cancer.*

*Council Member Mark Herbold said this is master's week of golf to those who are interested. I have been asked when will the City open the community room at the Max Starcke Golf Pro Shop.*

City Manager Steve Parker introduced Garrick Herbert as the City's first Assistant Fire Chief and Oscar Arevalo the new Building Official.

Mayor Donna Dodgen reminded everyone that this Saturday, April 10th is the Spring Clean Up Day at the Seguin Events Center from 8:30 a.m. to 12:00 p.m.

## 6. Presentation

- a. [21-090](#) Presentation by the Texas Police Chiefs Association for the Police Department being awarded Re-Recognition status with the Best Practices Recognition Program

Indexes:

San Marcos Police Chief Stan Standridge, who currently serves as the President for the Texas Police Chiefs Association, stated that this plaque represents the third time the Seguin Police Department has been recognized as an agency within law enforcement to receive such recognition in the police best practices program. The Texas Police Chiefs Association looks for Texas law enforcement agencies that propagate best policies and practices, effective delivery of service and the protection of individual's rights. Best Practices cover all aspects of law enforcement operations including use of force, protection of citizen rights, vehicle pursuits, property and evidence management, and patrol and investigative operations. Agencies must undergo an onsite re-recognition inspection every four years. Seguin Police Department is one of the 173 agencies recognized out of over 2,700 law enforcement agencies in the State.

Police Chief Terry Nichols took this time to recognize Lt. Mike McCann as taking the lead with this program and to ensure that as a department we are held to the highest standards.

- b. [21-070](#) Update on COVID-19 - Steve Parker, City Manager

Indexes:

City Manager Steve Parker provided an update on the COVID-19. COVID Hospitalizations vs Hospital Capacity currently at 3.38%. Three weeks ago 4.84%, five weeks ago was 8.31%, and eight weeks ago was 19.66%. Definitely heading in the right direction.

Community Vaccines:

Week 12 - 3/1/2021  
City of Schertz - 3,510  
GRMC - 1,000

Week 15 - 3/22/2021  
City of Schertz - 3,510  
GRMC - 0

Week 13 - 3/8/2021  
City of Schertz - 3,500  
GRMC - 1,000

Week 16 - 3/29/2021  
City of Schertz - 0  
GRMC - 400

Week 14 - 3/15/2021  
City of Schertz - 1,170  
GRMC - 0

Week 17 - 4/5/2021  
City of Schertz - 0  
GRMC - 2,500

*More doses rolling out to HEB, CVS, Walgreens*

*Number of People Vaccinated with at least one dose: 36,700*

*Number of People Fully Vaccinated: 25,250*

*Hospital Update through 4/6/2021*

*4 people currently hospitalized at GRMC, 2 in critical care*

*3 people currently hospitalized at Resolute, all in critical care*

*Employee Update*

*1 Covid positive*

*1 pending results*

*2 being monitored*

## **7. Consent Agenda**

**A motion was made by Council Member Herbold, seconded by Council Member Follis, that the Minutes and Ordinance be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

- a. [21-105](#) City Council Minute of March 16, 2021

**Indexes:**

**The Minutes of March 16, 2021 was approved**

- b. [21-082](#) Ordinance on second and final reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**Indexes:**

**This Ordinance was adopted**

Enactment No: ORD 2021-013

## **8. Action Items - Discussion and Possible Motion to Approve**

- a. [ZC 02-21 CC](#) Public Hearing and Ordinance on first reading to consider a request for a zoning change from Duplex-2 and Commercial to Duplex-2 for properties located on Lucille Street (Property Ids 174216, 174217 & 174218) - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There were No Citizens Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Rangel, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**b. [ZC-04-21 CC](#)**

Public Hearing and Ordinance on first reading to consider a zoning change from Public (P) & Single-Family Residential 1 (R-1) to Commercial (C) for two properties located at 225 N Saunders and along the 200 block of N Saunders St, Property ID 46196 & 46175 - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Roy, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**c. [ZC 05-21 CC](#)**

Public Hearing and Ordinance on first reading to consider a zoning change from Light Industrial (LI) to Industrial (I) for properties located at 2090 US Hwy 90 E (Property ID 62979 & 62978) - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Roy, seconded by Council Member Herbold, that this Ordinance be denied. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

d. [21-115](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Attorney General, Victim Coordinator and Liaison Grant (VCLG); and declaring an effective date -Kathy Wood, Grant Administrator

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-034

e. [21-113](#)

Street closure request for Seguin Main Street to host Trade Days in the 100 & 200 Blocks of East Donegan, East Nolte and South River and Sale of Alcohol; and declaring an effective date - Kyle Kramm, Main Street and CVB Director/HPO

**Indexes:**

**A motion was made by Wallace, seconded by Council Member Herbold, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

f. [21-112](#)

Resolution awarding a tax exemption for the Recorded Texas Historic Landmark located at 308 South Erkel Avenue - Kyle Kramm, Main Street & CVB Director/Historic Preservation Officer

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Roy, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-035

- g. [21-107](#) Resolution of the City Council of Seguin, Texas authorizing the purchase of UP85BD Underground puller trailer and all accessories for a total of \$167,000.00 through a Sourcwell contract; and declaring an effective date - Clarence Smith, Director of Electric Utilities

**Indexes:**

**A motion was made by Wallace, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-036

- h. [21-110](#) Resolution awarding a bid and contract for manhole rehabilitation to Fuquay Inc.; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Roy, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-037

- i. [21-111](#) Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Just for Kids Summer Day Camp program; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-038

- j. [21-117](#) Resolution of the City Council of Seguin, Texas approving a finance

agreement between the City of Seguin and Government Capital Corporation for the purchase of equipment for the golf course department; authorizing the City Manager to execute the contact; and declaring an effective date - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-039

**k. [21-093](#)**

Ordinance on first reading amending the Fiscal Year 2021 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Mendez, seconded by Wallace, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**l. [21-094](#)**

Ordinance on first reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**m. [21-095](#)**

Ordinance on first reading amending the Fiscal Year 2021 Special Revenue Budget for the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Mendez, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

- n. [21-119](#) Ordinance on first reading amending the fiscal year 2021 Debt Service Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Rea, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Follis, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**9. Acknowledgment of Bills**

*The bills were acknowledged*

- a. [21-106](#) Check Report: March 15, 2021 through April 1, 2021

**Indexes:**

**10. Adjournment**

*There being no further business before the council the meeting adjourned at 6:14 pm.*

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**Donna Dodgen, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**