

AN ORDINANCE AMENDING THE FISCAL YEAR 2021 UTILITY FUND BUDGET OF THE CITY OF SEGUIN, TEXAS.

NOW, THEREFORE, BE IT ORDAINED THAT THE FISCAL YEAR 2021 UTILITY FUND BUDGET OF THE CITY OF SEGUIN, TEXAS, IS AMENDED AS FOLLOWS:

Utility Fund

Amount	Increase:	Increase:
\$ 7,000	Utility Fund Utility Administration Professional Services 002-4500-320500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To appropriate additional funds for added features to the Zen City agreement. These additional features include detailed questionnaires on new initiatives to measure residents' feedback along with custom engagement reports which will dive deeper into understanding resident's positive or negative sentiment regarding certain topics.	
Amount	Increase:	Increase:
\$ 16,003	Utility Fund Administrative Services Salaries 002-4600-110100	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 1,224	Utility Fund Administrative Services Payroll Taxes 002-4600-121000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 3,601	Utility Fund Administrative Services Retirement 002-4600-122000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 3,308	Utility Fund Administrative Services Health Insurance 002-4600-123000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 29	Utility Fund Administrative Services Life Insurance 002-4600-123100	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

\$ 16	Utility Fund Administrative Services Workers' Compensation 002-4600-124000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
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Reason requested: To increase appropriation for an added position of Permits Technician per the City Manager's letter.

Amount	Increase:	Increase:
\$ 5,280	Utility Fund Utility Services Salaries 002-4800-11010	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 404	Utility Fund Utility Services Payroll Taxes 002-4800-121000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 5	Utility Fund Utility Services Workers' Compensation 002-4800-124000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

Reason requested: To add a position of intern to the Utility Services Department per the City Manager's letter.

Amount	Increase:	Increase:
\$ 4,654	Utility Fund Water Plant Salaries 002-5600-110100	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 347	Utility Fund Water Plant Payroll Taxes 002-5600-121000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 1,022	Utility Fund Water Plant Retirement 002-5600-122000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 50	Utility Fund Water Plant Workers' Compensation 002-5600-124000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

Reason requested: To upgrade the current Water Treatment Superintendent to Water Treatment Manager as per City Manager's letter.

Amount	Increase:	Increase:
\$ 13,697	Utility Fund Water Plant V&E Maint.-Pumps and Motors 002-5600-432500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to an unexpected large repair to pump on #2 raw water pump which is critical equipment for the water treatment process. In addition, an expected large repair was conducted on the 10" raw water pump, which is critical equipment in the water distribution process.	
Amount	Increase:	Increase:
\$ 7,000	Utility Fund Water/Wastewater Maintenance V&E Maint.-Machine & Tool 002-5700-432200	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to multiple equipment repairs plus a lift gate repair for the crew truck, which all has consumed 93% of the budget.	
Amount	Increase:	Increase:
\$ 18,737	Utility Fund Water/Wastewater Maintenance L&I Maint.-Lift Stations 002-5700-435700	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to replacement of a failed pump at the Loves lift station, which consumed 65% of the budget.	
Amount	Increase:	Increase:
\$ 18,700	Utility Fund Geronimo Creek WWTP V&E Maint.-Heavy Equipment 002-6500-432300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to multiple rotor brush repairs, which are critical process equipment. These repairs consumed 98% of the budget.	
Amount	Increase:	Increase:
\$ 4,654	Utility Fund Walnut Branch WWTP Salaries 002-6600-110100	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
\$ 347	Utility Fund Walnut Branch WWTP Payroll Taxes 002-6600-121000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

\$ 1,022	Utility Fund Walnut Branch WWTP Retirement 002-6600-122000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
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\$ 43	Utility Fund Walnut Branch WWTP Workers' Compensation 002-6600-124000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
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Reason requested: To upgrade the current Wastewater Treatment Superintendent to Wastewater Treatment Manager as per City Manager's letter.

Amount	Increase:	Increase:
\$ 75,000	Utility Fund Economic Development Professional Services 002-8000-320500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

Reason requested: To re-appropriate funds for the City's portion of a contribution to Central Texas Technology Center (CTTC) for repair and replacement of the HVAC system in Building 1. In April 2020, the City Council approved to partner with SEDC, with them contributing an additional \$75,000.

Amount	Increase:	Increase:
\$ 5,200	Utility Fund Facilities Generator Maintenance 002-8100-432800	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

Reason requested: To appropriate additional funds for maintenance to the City's generators. Some of the level three maintenance on the generators scheduled for last fiscal year was postponed to this fiscal year due to COVID-19.

Amount	Increase:	Increase:
\$ 3,067	Utility Fund Information Technology Salaries 002-8700-110100	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

\$ 235	Utility Fund Information Technology Payroll Taxes 002-8700-121000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
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\$ 690	Utility Fund Information Technology Retirement 002-8700-122000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
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\$ 7	Utility Fund Information Technology Workers' Compensation 002-8700-122000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
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Reason requested: To appropriate funds for the upgrade of an Information Technology Administrator to Cybersecurity Manager as per the City Manager's letter.

Amount	Increase:	Increase:
\$ 37,854	Utility Fund Intragovernmental Transfers Transfers to Utility Fund Capital Projects 002-9000-8223000	Utility Fund Miscellaneous Revenue Miscellaneous Revenue 002-362030

Reason requested: To appropriate funds towards the replacement of the underground wire puller from electric projects complete.

Amount	Increase:	Increase:
\$ 581,358	Utility Fund Intragovernmental Transfers Transfers to Utility Fund Capital Projects 002-9000-822300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000

Reason requested: To transfer funds to Utility Fund Capital Projects to fund additional projects or additional funding towards current projects included in the individual amendment requests.

2014 Utility Revenue Bonds

Amount	Increase:	Decrease:
\$ 87,881	2014 Utility Revenue Bonds Mach. & Equip.-Major Tools Underground Wire Pulling Machine 012-9000-706300	2014 Utility Revenue Bonds Buildings Utility Operations Center 012-9000-702000

Reason requested: To replace the underground wire pulling machine that is over twelve years old and is no longer working. The funds come from the remaining funds in the Utility Operations Center Project.

Water Impact Fund

Amount	Increase:	Increase:
\$ 11,450	Water Impact Fund Professional Services Water/Sewer Impact Study 015-9000-320500	Water Impact Fund Charges for Services Water Impact Fee 015-343013

Reason requested: To appropriate additional funding to the Water/Sewer Impact Fee Study project for additional calculations that need to be made to complete the study.

Sewer Impact Fund

Amount	Increase:	Increase:
\$ 11,450	Sewer Impact Fund Professional Services Water/Sewer Impact Study 017-9000-320500	Sewer Impact Fund Non-Departmental Use of Retained Earnings 017-9800-960000
Reason requested:	To appropriate additional funding to the Water/Sewer Impact Fee Study project for additional calculations that need to be made to complete the study.	

Utility Fund Capital Projects

Amount	Increase:	Increase:
\$ 25,000	Utility Fund Capital Projects Miscellaneous Employee Relocation Program 038-9000-653000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide additional funding for the employee relocation program. This program has proven to be very successful. We have budgeted a total of \$60,000 in General Fund and \$60,000 in Utility Fund. We have \$5,000 left of those funds and more employees are requesting to move into the city limits. The City of Seguin established this incentive program as part of an initiative to encourage employees to live where they work, in the City of Seguin. The program provides funding for down payment and related closing cost assistance in the form of a forgivable loan to qualified employees who agree to purchase a home in the City of Seguin and to maintain the home as their primary, homestead residence for at least five years. Financial assistance is subject to the appropriation of funding for the program during each fiscal year. Each employee household can receive only one city-sponsored homebuyer incentive.	

Amount	Increase:	Increase:
\$ 53,000	Utility Fund Capital Projects Capital Outlay City Hall HVAC Control 038-9000-702500	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To allocate funds to upgrade the City Hall HVAC controls. The current Schneider HVAC management system that is being used at City Hall has failed and is no longer supported by Microsoft. We are no longer able to control temperature setting for the entire system and therefore required to install a new control system. We are installing a Honeywell system just like the one that services the Coliseum and is more user friendly than the old one. Unlike your typical home HVAC unit that you control with a thermostat, this control system regulates the water flow to the chiller by opening and closing valves, adjusts air flow by opening and closing dampers, and adjusts the amount of outside air intake and much more.	

Amount	Increase:	Increase:
\$ 500,000	Utility Fund Capital Projects Capital Outlay Water Tank Maintenance Program 038-9000-703000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for the water tank maintenance program for FY22.	
Amount	Increase:	Decrease:
\$ 41,265	Utility Fund Capital Projects Mach. \$ Equip.-Major Tools Underground Wire Pulling Machine 038-9000-706300	Utility Fund Capital Projects Improvements to Buildings Utility Operations Center Planning 038-9000-702500
Amount	Increase:	Increase:
\$ 37,854	Utility Fund Capital Projects Mach. & Equip.-Major Tools Underground Wire Pulling Machine 038-9000-706300	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-9000-702500
Reason requested:	To replace the underground wire pulling machine that is over twelve years old and is no longer working. Funding will come from projects complete.	
Amount	Increase:	Increase:
\$ 3,358	Utility Fund Capital Projects Mach. & Equip. – Small Equipment Vehicle Lift 038-9000-706500	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding to replace one of the three lifts at fleet services. One of the lifts is getting to the point of failure while another is retagged and will no longer be used. One half of the funding will come from Utility Fund while the other half will come out of General Fund.	

The Council finds that these budget adjustments are required because of changes and unforeseen conditions that could not have been anticipated in the original budget.

This ordinance shall become effective and applicable on the date of its approval and passage.

PASSED ON FIRST READING BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 6th day of April, 2021.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 20th day of April, 2021.

Donna Dodgen, Mayor

ATTEST:

Naomi Manski, City Secretary