



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, March 16, 2021

5:30 PM

Council Chambers

Public & Virtual

1. Call to Order

The City Council met in a Public and Virtual REGULAR Called Meeting on Tuesday, March 16, 2021 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.

2. Invocation - Mayor Donna Dodgen

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 8 - Council Member Jeremy Roy, Council Member Penny Wallace, Council Member Chris Aviles, Council Member Chris Rangel, Council Member Monica N. Carter, Council Member Sonia Mendez, Council Member Mark Herbold, and Council Member Joe Rea

Presiding: 1 - Mayor Donna Dodgen

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

City Manager Steve Parker wished "Dale Skinner" a happy birthday. Garrick Herbert was introduced to the City Council as the new Assistant Fire Chief. Chief Herbert came to the City of Seguin with more than twenty-five years experience. While serving as Battalion Chief of Support Services in the City of New Braunfels where his most recent assignment was to oversee the response to COVID, department training, and EMS.

Gary Vaughan
503 S. Goodrich
Seguin, Texas

Thanked the City of Seguin for the excellent way the Vaccine Clinics were organized. Great job to all entities who were involved.

Council Member Mark Herbold - Several constituents have contacted him about the wave pool not opening this summer. The kids were looking forward to this complex being open. He feels that we will receive telephone calls about this issue. He would like to discuss this decision further.

6. Presentation

- a. [21-096](#) Presentation of the FY2020 Audit Report - Debra Fraser, Armstrong, Vaughan and Associates PC

Indexes:

Debra Fraser, CPA with Armstrong, Vaughan & Associates provided a briefing on the FY2020 budget year. There has been no initial selection of accounting practices and no changes in significant accounting policies or their application during 2020. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

We encountered no difficulties in dealing with management relating to the performance of the audit. Ms. Fraser reviewed certain pages within the Comprehensive Annual Financial Report for the year ended September 30, 2020.

- b. [21-091](#) City of Seguin Financial Reports for the three months ended December 31, 2020 - Susan Caddell, Director of Finance

Indexes:

Finance Director Susan Caddell presented a Powerpoint on the financial reports for three months ended December 31, 2020. She reviewed the General Fund, Utility Fund, Capital Projects. She also went over the income statements compared to budget and prior year for the Coliseum Fund, Seguin Events Complex, and Golf Fund. As expected, we are down from this time last year for net revenues due to the COVID-19 pandemic, with the exception of the Golf Course. That fund is showing an increase in net revenue from FY20 by \$11,595.

Sales Tax Revenue - Sales tax for the first quarter is flat being down only .15% from FY20.

Provided a recap of the grants we have been awarded for FY21 and those that are pending award notification.

Hotel Occupancy Tax Collections - we are down from this time last year by \$29,126.52.

- c. [21-070](#) Update on COVID-19 - Steve Parker, City Manager

Indexes:

City Manager Steve Parker provided an update on the COVID-19 stats:

Confirmed Cases in Texas is 2,346,924

Confirmed Deaths in Texas is 45,570

Guadalupe County Vaccines to date:

Number of people vaccinated with one dose 26,284

Number of people fully vaccinated 15,533

*Guadalupe Regional Medical Center
8 people currently hospitalized
5 in critical care*

*City of Seguin Employee Update
1 Employee Covid positive
1 Employee pending results
2 Employees being monitored*

Was at 53 total on December 31, 2020

7. Consent Agenda

A motion was made by Council Member Herbold, seconded by Council Member Mendez, that the minutes and ordinance be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

- a. [21-080](#) City Council Minutes of March 2, 2021

Indexes:

The Minutes of March 2, 2021 was approved

- b. [ZC 01-21 CC](#) Ordinance on second and final reading to consider a zoning change from Agricultural-Ranch (A-R) to Light Industrial (LI) for a property located near Krueger Rd and adjacent to the railroad right-of-way, Property ID 68405, (ZC 01-21)

Indexes:

This Ordinance was adopted

Enactment No: ORD 2021-011

8. Action Items - Discussion and Possible Motion to Approve

- a. [21-103](#) Resolution of the City Council for the City of Seguin, Texas authorizing submission of a grant application in response to the U. S. Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses to Domestic Violence, Sexual Assault, and Stalking Grant Program - Kathy Wood, Grants Administrator

Indexes:

A motion was made by Council Member Rangel, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following

vote:**Presiding:** 1 - Mayor Dodgen**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-029

b. [21-104](#)

Resolution for the City Council for the City of Seguin, Texas, authorizing a contract for grant application and administration to Langford Community Management Services, Inc. for the TXCDBG Program for drainage improvements - Kathy Wood, Grants Administrator

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Rea, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-030

c. [21-092](#)

Approval of Quarterly Investment Report for Quarter Ended December 31, 2020 - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Wallace, seconded by Council Member Roy, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea**d.** [21-097](#)

Resolution awarding of banking services contract; and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-031

- e. [21-082](#) Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Jack Jones, Director of Parks and Recreation

Indexes:

The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Carter, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

- f. [21-098](#) Resolution authorizing the City Manager to execute an Advanced Funding Agreement (AFA) between the City of Seguin and the Texas Department of Transportation (TxDOT) for the STBG - Road Widening Off-System for Rudeoloff Road Phase II Project, CSJ#0915-46-049 - David Rabago, P.E., CFM, City Engineer

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-032

- g. [21-099](#) Resolution authorizing the submittal of one project to the Alamo Area Metropolitan Planning Organization (AAMPO) for the FY2023-2026 Transportation Improvement Program for the Stratton-Jefferson-Guadalupe-Nelda (SJGN) Pedestrian Improvements Project; committing funds for the project and declaring an effective date - David Rabago, P.E., CFM, City Engineer

Indexes:

Gary Vaughan
503 S. Goodrich St
Seguin, Tx

This is a fantastic project. It is needed for safety concerns. Re-look at how this project could be reevaluated sooner than 2023-2026.

David Rabago said this is based on funds availability through MPO and if it was awarded sooner we would need to have the engineering, design, and right-of-way acquisition

A motion was made by Council Member Carter, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-033

9. **Acknowledgment of Bills**

- a. [21-081](#) Check Report: March 1, 2021 through March 12, 2021

Indexes:

The bills were acknowledged

10. **Executive Session**

The regular meeting was recessed and the council went into Executive Session at 6:34 pm. The regular meeting reconvened at 7:04 pm.

- a. [13-053](#) Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

Indexes:

- b. [13-058](#) Deliberation regarding Electric Competitive Matter in accordance with Section 551.071 and 551.086 - Rick Cortes, Deputy City Manager

Indexes:

11. **Adjournment**

There being no further business before the council the meeting adjourned at 7:04 pm.

Donna Dodgen, Mayor

Attest:

Naomi Manski, City Secretary