

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Occupancy Tax Reports for Quarter End December 31, 2020

Date: February 11, 2021

Attached you will find the reports for quarter ended December 31, 2020 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with state regulations. This year, the agreements with these organizations were a little different. Due to COVID-19, several festivals and functions have had to be cancelled. In Section II of each agreement, the contracts require the organizations to hold their events or functions in order to be eligible for funding. If the events or functions are not held, the funding to the civic organizations will be reduced accordingly. Over the last quarter, the Fields of Huber Ranch has held several tournaments over the last quarter. Teatro de Artes de Juan Seguin held an event this quarter according to their agreement. In addition, the Seguin Heritage Museum is based upon keeping the museum open to the public and no specific event, their requirement was just to keep the doors open to the public. They opened to the public in November. Finally, during the quarter ended September 30, 2020, Seguin Art League held a Paint Out and Wet Painting Sale in place of the event that was scheduled for the Pecan Fest. They received their 25% of their payments to date. Because they have held one out of three of their required events, they are still eligible to receive funding up to 1/3 of their approved funding, which is an additional \$110.42. I recommend funding this quarter to Seguin Art League as stated, the Fields of Huber Ranch, the Seguin Heritage Museum and Teatro de Artes de Juan Seguin according to their agreements.

Please let me know if you have any further questions.