



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, February 2, 2021

5:30 PM

Council Chambers

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#### Public and Virtual

#### 1. Call to Order

*The City Council met in a Public and Virtual REGULAR Called Meeting on Tuesday, February 2, 2021 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.*

#### 2. Invocation - Council Member Joe Rea

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Jeremy Roy, Council Member Penny Wallace, Council Member Chris Aviles, Council Member Chris Rangel, Council Member Monica N. Carter, Council Member Sonia Mendez, Council Member Mark Herbold, and Council Member Joe Rea

**Presiding:** 1 - Mayor Donna Dodgen

#### 5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to  
1) Statements of specific factual information given in response to any inquiry;  
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record,  
please state your name and address before speaking.

Gary Vaughan  
503 S. Vaughan  
Seguin, Tx

*Mr. Vaughan thanked the Director of Parks & Recreation Jack Jones for revisiting the trail site and discovered there were five historic pecan trees that could be saved. He and his crew do a fantastic job.*

*City Manager Steve Parker - Thanked Mr. Vaughan for bringing the trees to the City's attention. Anytime you can save such historic trees is good. Project will take about a 1 year and half to complete.*

**6. Presentation**

- a. [20-457](#) Update on COVID-19 - Steve Parker, City Manager

**Indexes:**

*State says there are 700 new cases but they are still on a back log.*

*There were over 100,000 people calling in for registration and it crashed the system around 12:00 noon. Encouraging citizens of Seguin and Guadalupe County to register for notification of when and where vaccines are available.*

*GRMC currently has 32 patients, which has reduced from 37.*

**7. Consent Agenda**

**A motion was made by Council Member Herbold, seconded by Council Member Rea, that Minutes and Ordinance be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

- a. [21-048](#) City Council Minutes of January 19, 2021

**Indexes:**

**The Minutes of January 19, 2021 was approved**

- b. [21-043](#) Ordinance on second and final reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees, to update and make provisions for both a maximum and effective capital recovery fee; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

**Indexes:**

**This Ordinance was adopted**

Enactment No: ORD 2021-007

**8. Action Items - Discussion and Possible Motion to Approve**

- a. [21-030](#) Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 3.4.3, Land Use Matrix-Overnight Accommodations, RV Park; and providing for a severability clause; providing for publication; providing for an effective date; and authorizing

city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Roy, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**b.** [21-031](#)

Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 3.6.2, Minimum Lot Areas for the Duplex-2 Zoning District; and providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Wallace, seconded by Council Member Carter, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**c.** [21-032](#)

Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 2.9.F, Subdivision Development-Time for Decision and General Process, and Section 2.9.2, Final Subdivision Plat; creating a new process for an Approval with Conditions for Final Plats; providing a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Rangel, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**d.**     [21-051](#)

Resolution authorizing the purchase of an emergency response trailer mounted bypass pump including a 1,000 feet of discharge hose and various apparatus for Water / Wastewater Utilities; and declaring an effective date - Timothy J. Howe, Director of Water / Wastewater Utilities

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-017

**e.**     [21-052](#)

Resolution authorizing the entry, negotiation, and purchase including the use of eminent domain proceedings for the acquisition of permanent utility easements in 13 tracts of land needed for a sanitary sewer force main needed for the decommissioning of the Walnut Branch Wastewater Treatment Plant; ratifying all actions taken to date towards such acquisition of land; declaring each section of this Resolution to be severable one from the other in event that any section is determined to be invalid; and declaring an effective date - Andrew Quittner, City Attorney

**Indexes:**

**A motion was made by Council Member Rangel, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-018

**f.**     [21-053](#)

Resolution supporting the request by the City of New Braunfels to support legislation in the 87th Legislative Session that creates an exception to

the Texas Health and Safety Code Section 711.008 which allows the City of New Braunfels to approve the creation of a private cemetery within the boundaries of the City of New Braunfels and requesting that state legislators support any such bill by voting in favor of this legislation

**Indexes:**

**A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2021-019

**g. [21-050](#)**

Board and/or Committee Appointments - Mayor Donna Dodgen

- a. Main Street Advisory Board
- b. Parks & Recreation Advisory Board
- c. Zoning Board of Adjustments

**Indexes:**

**A motion was made by Council Member Wallace, seconded by Council Member Carter, that this Appointment be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

**9. Acknowledgment of Bills**

**a. [21-049](#)**

Check Report: January 18, 2021 through January 29, 2021

**Indexes:**

*The bills were acknowledged*

**10. Adjournment**

*There being no further business before the council the meeting adjourned at 6:08 pm.*

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**Donna Dodgen, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**