



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, December 15, 2020

5:30 PM

Council Chambers

Public & Virtual

1. Call to Order

The City Council met in a Public & Virtual REGULAR Called Meeting on Tuesday, December 15, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.

2. Invocation - Council Member

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 8 - Council Member Jeremy Roy, Council Member Penny Wallace, Council Member Chris Aviles, Council Member Chris Rangel, Council Member Monica N. Carter, Council Member Sonia Mendez, Council Member Mark Herbold, and Council Member Joe Rea

Presiding: 1 - Mayor Donna Dodgen

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

*Julian Leal
849 Prexy Dr
Seguin, Tx*

Mr. Leal said that the trees he was talking about at a previous City Council meeting was the trees needed at Manuel Castillo Park. The money has been allocated and now is the time to plant. Mr. Leal also spoke on his political views across our nation.

*Edmundo Castellanos
Seguin, Tx*

Mr. Castellanos said he comes before the City Council to talk about safety issues at

Manuel Castillo Park. His 3-year old great-grandson has been playing flag football at the park. The safety issue comes into play when it gets dark, there are no lights. Parents & Coaches turn on their vehicle lights so the kids can continue to play. During your budget process please fund lights at Manuel Castillo Park.

City Manager Steve Parker said that the City is aware of the need for additional lighting at this park. We are getting prices to see what can be done.

Council Member Sonia Mendez said that there are lights at the park around the path and parking lot, but Mr. Castellanos is talking about the playing fields.

6. Presentation

a. 20-434

Proclamation presented to the Seguin Black Sox Baseball Team - Mayor Donna Dodgen

Indexes:

Mayor Dodgen presented a proclamation to the coaches of the Seguin Black Sox Baseball Team.

b. 20-430

Seguin Economic Development Corporation FY 2019-2020 Annual Report - Joshua Schneuker, Director of Economic Development

Indexes:

Director of Economic Development Corporation Joshua Schneuker presented the FY2019-2020 Annual Report to the City Council.

c. 20-438

City of Seguin Financial Reports for the Year Ended September 30, 2020 - Susan Caddell, Director of Finance

Indexes:

Director of Finance Susan Caddell presented to the City Council the City of Seguin Financial Reports ended September 30, 2020.

d. 20-457

Update on COVID-19 - Steve Parker, City Manager

Indexes:

City Manager Steve Parker provided the latest numbers on the COVID-19. As of today, Guadalupe County has 202 Active and 126 Probable Active and Seguin has 29 Active and 22 Probable Active cases. There are currently 24 people hospitalized at GRMC with 13 in critical care.

7. Consent Agenda

A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

a. [20-433](#)

City Council Meeting Minutes of December 1, 2020

Indexes:

The Minutes of December 1, 2020 was approved

b. [20-400](#)

Ordinance on second and final reading on Amendments to the City of Seguin Unified Development Code, Section 3.4.3, Land Use Matrix - Downtown Historic District and Section 3.5.3., Limited Uses-Development Standards

Indexes:

This Ordinance was adopted

Enactment No: ORD 2020-069

c. [20-407](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Article 90, Streets, Sidewalks, and other Public Places, by adding a new Article VI, License or Franchise for Use of Public Right-of-Way; and amending Appendix C-Fee Schedule, Chapter 90, to add a franchise fee for the location of small cell nodes in city right-of-way; providing a severability clause; providing for penalties; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances

Indexes:

This Ordinance was adopted

Enactment No: ORD 2020-070

8. Action Items - Discussion and Possible Motion to Approve

a. [20-436](#)

Bids relating to the Sale of Obligations designated as "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021"; consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets, Inc.

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Wallace, that the City Council accept the Financial Advisor's recommendation concerning the acceptance of bids relating to the Sale of Obligations designated as "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021". The motion carried by

the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

b. [20-435](#)

Ordinance authorizing the issuance of "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021"; providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the and further securing said certificates by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement and an official bid form; complying with the requirements of the letter of representations previously executed with the Depository Trust Company; authorizing the execution of any necessary engagement agreement with the City's Financial Advisors; and providing for an effective date - Duane Westerman, SAMCO Capital Markets, Inc.

Indexes:

A motion was made by Council Member Roy, seconded by Council Member Rea, that the City Council adopt an Ordinance authorizing the Issuance of "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021". The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: ORD 2020-071

c. [ZC-20-20 CC](#)

Public Hearing and Ordinance on first reading to consider a Zoning Designation to Single-Family Residential 2 (R-2) and Commercial (C) for 50.24 acres at the 3600 Block of State Hwy 46, situated on the southwest corner of the State Hwy 46 and Three Oaks Rd intersection, Property ID 55488 (ZC 20-20) - Pamela Centeno, Director of Planning & Codes

Indexes:

The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

d. [20-444](#)

Resolution authorizing the City Manager to execute an agreement with Tyler Technologies for \$113,543.33 for annual support and maintenance of the city's ERP software; and declaring an effective date - Shane McDaniel, Director of IT

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-149

e. [20-427](#)

Resolution authorizing a Cyber Security Incident Response Mutual Aid Interlocal Agreement for Information Technology Services between the City of Seguin, City of New Braunfels, City of San Marcos, and Texas State University; and declaring an effective date - Shane McDaniel, Director of IT

Indexes:

A motion was made by Council Member Rea, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-150

f. [20-431](#)

Resolution adopting new Guidelines and Criteria for Tax Abatements; and declaring an effective date - Joshua Schneuker, Director of Economic Development

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-151

g. [20-429](#)

Resolution authorizing the City Manager to execute a license agreement with Leos Marketing for use of City property; and declaring an effective date - Kyle Kramm, Main Street & CVB Director/HPO

Indexes:

A motion was made by Council Member Rangel, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-152

h. [20-426](#)

Resolution awarding six FIX-IT Facade grants for downtown improvement projects; and declaring an effective date - Kyle Kramm, Seguin Main Street & CVB Director/HPO

Indexes:

A motion was made by Council Member Carter, seconded by Council Member Roy, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-153

i. [20-455](#)

Resolution authorizing the extension of the Management Services Agreement for Schertz-Seguin Local Government Corporation; and declaring an effective date - Steve Parker, City Manager

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-154

j. [20-454](#)

Resolution authorizing the City Manager to execute a Professional Services Agreement with Rock Engineering in the amount of \$149,425.00 for the Walnut Springs Trail Extension Project, CSJ: 0915-46-046; for geotechnical services related to the Metropolitan Planning Organization (MPO) funded projects; and declaring an effective date - David Rabago, P.E., CFM, City Engineer

Indexes:

A motion was made by Council Member Wallace, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-155

k. [20-440](#)

Approval of Quarterly Investment Report for Quarter Ended September 30, 2020 - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

l. [20-439](#)

Approval of reports for the quarter ended September 30, 2020 for the following organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance:

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Art League
- i. The Fields of Huber Ranch, LLC

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Wallace, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

m. [20-441](#)

Resolution approving the Hotel Occupancy Tax Budgets for the following organizations - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Art League
- i. The Fields of Huber Ranch, LLC

Indexes:

A motion was made by Council Member Rangel, seconded by Council Member Rea, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-156

n. [20-445](#)

Ordinance on first reading amending the Fiscal Year 2021 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Mendez, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

o. [20-446](#)

Ordinance on first reading amending the Fiscal Year 2021 Special Revenue

Fund Budget of the City of Seguin, Texas; and declaring an effective date -
Susan Caddell, Director of Finance

Indexes:

A motion was made by Council Member Wallace, seconded by Council Member Herbold, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

p. [20-421](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, relevant portions of Chapter 74-Parks and Recreation; providing for a severability clause; declaring an effective date; preparing this ordinance for publication; and authorizing City staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Jack Jones, Director of Parks and Recreation

Indexes:

A motion was made by Council Member Carter, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

q. [20-448](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the All Youth Sports Organization and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Indexes:

A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-157

r. [20-449](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Seguin Little League and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Indexes:

A motion was made by Council Member Wallace, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-158

s. [20-450](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Seguin Youth Soccer Club and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Indexes:

A motion was made by Council Member Carter, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-159

t. [20-451](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Seguin Volleyball Association and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Indexes:

A motion was made by Council Member Herbold, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

Enactment No: RES 2020-160

u. [20-456](#)

Board and/or Committee Appointments - Mayor Donna Dodgen

- a. Animal Services
- b. Arts Commission
- c. Audit Committee (Ad Hoc)

- d. Building & Standards Commission
- e. Convention & Visitors Bureau (CVB)
- f. Golf Advisory Board
- g. Historic Preservation & Design Commission
- h. HOT Committee (Ad Hoc)
- i. Library Advisory Board
- j. Main Street Advisory Board
- k. Parks & Recreation Advisory Board
- l. Planning & Zoning Commission
- m. Schertz-Seguin Local Government Corporation
- n. Seguin Housing Authority
- o. Solid Waste Task Force (Ad Hoc)
- p. Utility Committee (Ad Hoc)
- q. Zoning Board of Adjustments

Indexes:

A motion was made by Council Member Rea, seconded by Council Member Rangel, all of the appointments presented be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Dodgen

Aye: 8 - Council Member Roy, Council Member Wallace, Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Herbold, and Council Member Rea

9. Acknowledgment of Bills

The bills were acknowledged

a. [20-432](#)

Check Report: November 23, 2020 through December 11, 2020

Indexes:

10. Adjournment

There being no further business before the council the meeting adjourned at 7:20 pm.

Donna Dodgen, Mayor

Attest:

Naomi Manski, City Secretary