

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Budget Amendment

Date: December 9, 2020

Attached you will find a budget amendment for the Special Revenue Fund. As part of TxDOT's Quality Assurance Program, the Walnut Springs Trail Extension project is required to have additional field and laboratory testing conducted. This amendment appropriates that additional funding. The award of the contract for that testing is included on another agenda item on the December 15, 2020 City Council agenda.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.