

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Audit Services

Date: September 9, 2020

In fiscal year 2018, requests for proposals were sought for audit services. The proposal was for a three-year term to be reviewed annually. Armstrong, Vaughan, and Associates, P.C. was awarded the audit services for fiscal years 2018, 2019, and 2020. Staff has an excellent working relationship and recommends approval of continuing the audit services with this firm.

Attached is the engagement letter for the audit for FY2020.

Please let me know if you have any questions.