

MEMORANDUM

To: City of Seguin Mayor and Council

From: Jack Jones, Director of Parks & Recreation

Through: Steve Parker, City Manager
Rick Cortes, Assistant City Manager

Subject: Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for use of “Smokey” Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course and the Park West Concession Building and Large Pavilion; and declaring an effective date.

Date: July 7, 2020

On June 16, 2020, the Seguin Independent School District (SISD) Board of Trustees approved a Facilities Use Agreement allowing SISD sponsored activities at City parks. This agreement allows SISD to utilize “Smokey” Joe Williams Field for their high school baseball program, Max Starcke Park for their cross-country and golf programs, and the Park West Concession Building and Large Pavilion for their free summer food service program. There are no changes recommended in the proposed agreement from the previous agreement approved last year by City Council.

Highlights of the proposed agreement include SISD having full control and access to “Smokey” Joe Williams Field from September 1, 2020, through May 31, 2021 at no charge to SISD. SISD will be responsible for ball field maintenance including mowing, weed control, fertilization, turf aeration and establishment, over-seeding, clay leveling, removal of infield “lips”, bases, and any other maintenance and improvements to the infield or outfield as needed. In addition, SISD is responsible for dragging and marking the infield, retrieving foul balls, and the set-up of any temporary batting cages, pitching machines, or other items needed and used in the course of play or programs. SISD agrees to return the field of play to the City in an “acceptable condition” as the City will rent the facility for public use June, July, and August. The City is responsible for the irrigation system and anything outside of the ball field fences including ball field lights, bleachers, restrooms, etc. This arrangement worked well for both SISD and the City.

The SISD cross-country program typically utilizes the Pecan Bottom area of Max Starcke Park east for their cross-country meet(s) in October annually. The established fee in the agreement is \$150 per day to utilize City parks and facilities that has been discounted from fees as approved in City ordinances (\$350 per day).

The SISD golf program utilizes the Max Starcke Park Golf Course for their practices beginning in February through April annually. The established fees in the agreement for the golf program for restricted hours are \$3 per player, per round to utilize City parks and facilities that has been discounted from fees as approved in City ordinances. The golf program continues to have free team play on certain days and times as outlined in the proposed agreement.

Staff recommends approval of a resolution of the City of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for use of “Smokey” Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course, and the Park West Concession Building and Large Pavilion; and declaring an effective date.