



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, June 16, 2020

5:30 PM

Council Chambers

Public & Virtual

1. Call to Order

The City Council met in a Public & Virtual REGULAR Called Meeting on Tuesday, June 16, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Invocation - Council Member Fonda Mathis

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

Presiding: 1 - Mayor Don Keil

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

Council Member Penny Wallace stated that she would need to leave early due to a meeting at GRMC.

Council Member Chris Rangel announced his intention to seek re-election for representative of District 4.

Council Member Mark Herbold said that he would like to see the city go back to a 4-week schedule to pick up brush, especially since we now have the grappler. Brush Department serviced his neighborhood last week and now there is more brush out since some citizens are not aware of the schedule. There are a number of neighborhoods that have a lot of trees. Council Member Mathis reminded Council that one of the reasons the schedule was changed to 5-weeks was to allow crews to pick

up from vacant lots. City Council Member Ernest Leal said he wanted to recognize the brush crews for their hard work. City Manager Steve Parker said the city would look at the schedule.

City Manager Steve Parker announced that the Finance Department received a Tyler Excellence Award. The employees recognized were Susan Caddell, Tracy Stalnaker, Julie Salamanca, Kristy Lehnert, Twila Wood, Allison Geisinger, and Leanne Schievelbein.

City Manager Steve Parker provided an update on the COVID-19.

Mayor Don Keil mentioned that the April Sales Tax was up 5.73% from last year.

6. **Presentation**

- a. [20-197](#) Presentation and update regarding the Connect Seguin Bus route - Rick Cortes, Assistant City Manager and James Oliver, Deputy Director of Transportation Alamo Regional Transit
- James Oliver, Deputy Director of Transportation Alamo Regional Transit provided an update on the Connect Seguin Bus.*

7. **Consent Agenda**

A motion was made by Council Member Herbold, seconded by Council Member Wallace, that the Minutes and Ordinances be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

- a. [20-192](#) City Council Minutes of June 2, 2020 and June 4, 2020
- This Minutes were approved**
- b. [ZC 07-20 CC](#) Ordinance on second and final reading to consider a Zoning Change from Multi-Family (MF-3) and Single-Family Residential (R-1) to Commercial (C) for property located at SH 123 Bypass and Harry Miller Pass, Property ID 19568, (ZC 07-20)
- This Zoning Ordinance was adopted**
- Enactment No: ORD 2020-041
- c. [ZC 08-20 CC](#) Ordinance on second and final reading for a Zoning Change from Multi-Family 3 (MF-3) to Zero Lot Line (ZL) for property located at 920 San Antonio Avenue, Property ID 166892 (ZC 08-20)

This Zoning Ordinance was adopted

Enactment No: ORD 2020-042

d. [20-178](#)

Ordinance on second and final reading on amendments to the City of Seguin Unified Development Code, Section 4.7.11 - Electrical Service; providing a severability clause, publication, an effective date; and authorizing city staff to submit this ordinance as a supplement to the Code of Ordinances

This Ordinance was adopted

Enactment No: ORD 2020-043

8. Action Items - Discussion and Possible Motion to Approve**a. [20-199](#)**

Resolution of the City Council of the City of Seguin, Texas authorizing submission of a grant application in response to the Texas Department of Agriculture, Texas Community Development Block Grant Program for the 2020 Fire, Ambulance, Service Truck (FAST) Fund - Kathy Wood, Grants Administrator

A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-050

b. [20-205](#)

Resolution of the City of Seguin, Texas hereinafter referred to as "applicant", designating certain officials as being responsible for, acting for, and on behalf of the "applicant" in dealing with the Economic Development Administration, hereinafter referred to as "EDA", for the purpose of requesting federal assistance for an area of substantial economic distress through the EDA program, hereinafter referred to as the "program"; certifying that the "applicant" is eligible to receive program assistance; certifying that the "applicant" matching share is readily available; and committing the City to the proposed infrastructure improvements - Joshua Schneuker, Director of Economic Development

A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-051

c. [20-201](#)

Resolution of the City Council of the City of Seguin, Texas authorizing approval for a Memorandum of Understanding ("MOU") with the Seguin Economic Development Corporation that details responsibilities of both parties as it relates to support for the City's Request for Federal Assistance from the Economic Development Administration ("EDA"), for EDA's Corona Virus Aid, Relief, and Economic Security Act ("CARES ACT") Recovery Assistance Program ("PROGRAM") -Josh Schneuker, Director of Economic Development

A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-052

d. [20-210](#)

Resolution approving the Schertz/Seguin Local Government Corporation FY2020-2021 Operations and Maintenance Budgets; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager

A motion was made by Council Member Herbold, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-053

e. [20-211](#)

Resolution approving the Water Rates adopted by the Schertz/Seguin Local Government Corporation for FY2020-2021; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager

A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-054

- f. [20-207](#) Resolution of the City Council of Seguin, Texas adopting certain Civil Rights Policies and Procedures required by the Texas Department of Agriculture in order to participate in their Grant Programs through the Texas Community Block Grants (TxCDBG Main Street Contract #721292); and declaring an effective date - Kyle Kramm, Main Street & CVB Director

A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-055

- g. [20-206](#) Resolution Designating Authorized Signatures for Contractual and Grant Fund Documents Pertaining to the TxCDBG Contract #7219292 - Kyle Kramm, Main Street & CVB Director

Council Member Penny Wallace left the meeting at 6:15 p.m.

A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-056

- h. [20-209](#) Street closure request and sale of alcohol for Seguin Bar & Billiard's Grand Opening in the 100 Block North River Street - Kyle Kramm, Main Street and CVB Director

A motion was made by Council Member Rangel, seconded by Council Member Aviles, that this Action Item be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

- i. [20-196](#) Update and acceptance on the 5-Year Street Capital Improvement Plan and the Proposed Street Maintenance Plan - David Rabago, P.E., CFM, City

Engineer, and John Donnelly, Director of Public Works

City Engineer David Rabago provided City Council with an updated 5-year Street Maintenance Plan. He spoke about the street software and how it works to assist in determining the rating scale of the streets.

Director of Public Works John Donnelly spoke about the 2020 Zipper projects that have been completed. He also provided an update on the 2020 through 2025 Street Maintenance Plan.

Projects completed:

Heideke Street

Rio Nogales/Eighth Street

Tor Drive

Fleming Drive

Avenue B (Guadalupe to Avenue D)

Avenue C (Guadalupe to Belmarez)

Buffalo Gap (Tor to Wampum Way)

Dogwood (Driftwood to Rosewood)

Elmwood (Entire Subdivision)

Hummingbird Lane (SH123 to Kingsbury)

Martindale Road (123 to just past OVN)

Stempel Road (123 to Martindale Rd)

Tor Subdivision (Entire Subdivision)

East Walnut (Crockett to San Marcos)

East Walnut (King to SH 123)

j. [20-202](#)

Resolution authorizing the purchase of an Asphalt Zipper with Trade-In Option and extended warranty for a total of \$163,515 from the manufacturer out of American Fork, Utah ; and declaring an effective date - John Donnelly, Director of Public Works

A motion was made by Council Member Crabb, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-057

k. [20-212](#)

Resolution of the City Council of Seguin, Texas approving the lease purchase agreement for the purpose of financing an "Asphalt Zipper"- Susan Caddell, Director of Finance

A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-058

I. [20-208](#)

Resolution authorizing a purchase through the HGACBuy Purchasing Cooperative of a Zetron Max Fire Station Alerting system from Stolz Telecom-Shane McDaniel, Director of IT; Dale Skinner, Fire Chief

A motion was made by Council Member Leal, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-059

m. [20-200](#)

Resolution directing the Director of Finance for the City of Seguin to calculate the voter-approval tax rate of the City of Seguin in the manner provided for a special taxing unit by using an 8% threshold for the new revenue instead of the 3.5% as authorized by Texas Tax Code Section 26.04(c-1) due to the Governor's state-wide declaration of disaster in response to the novel COVID-19 pandemic; and declaring an effective date - Andy Quittner, City Attorney

A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Nay: 2 - Council Member Herbold, and Council Member Aviles

Aye: 5 - Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Roy

Enactment No: RES 2020-060

n. [20-193](#)

Resolution Ordering a General Election to be held on November 3, 2020 for the purpose of electing a Mayor and City Council Members for Districts 1,2,4

and 6; Ordering a Special Election to be held on November 3, 2020 to consider changes to the City Charter; ordering that Notice of the Election be published and declaring an effective date - Andy Quittner, City Attorney

A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-061

o. [20-198](#)

Resolution approving a Joint Election Agreement and Election Service Contract with Guadalupe County and other entities for election services related to the November 3, 2020 general and special election; appointing Lisa Hayes as the elections administrator; and declaring an effective date - Andy Quittner, City Attorney

A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-062

p. [20-213](#)

Resolution of the City Council of Seguin, Texas consenting to the creation of Lake Placid Water Control and Improvement District No. 1, containing land within the city limits and the extraterritorial jurisdiction of the City of Seguin, Texas - Mayor Don Keil

A motion was made by Council Member Herbold, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:

Excused: 1 - Council Member Wallace

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, and Council Member Aviles

Enactment No: RES 2020-063

9. Acknowledgment of Bills

The bills were acknowledged

a. [20-191](#)

Check Report: June 1, 2020 through June 12, 2020

10. Adjournment

There being no further business before the council the meeting adjourned at 7:13 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary