

## **MEMORANDUM**

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** David Rabago, P.E., CFM, City Engineer

**Through:** Rick Cortes, Assistant City Manager

**Subject:** Water Master Plan Update-Wastewater Master Plan-Asset  
Management Program Development

**Date:** February 10, 2020

The City of Seguin is seeking professional engineering assistance to prepare an update to the Water Master Plan, a Wastewater Master Plan, and develop an Asset Management Program in an effort to identify and update future wastewater collection and water distribution system needs as well as allocate water and wastewater resources and data more efficiently.

Engineering services included in the proposal are as follows:

- Water Master Plan Update – perform update to the capital improvements plan and hydraulic water model for water distribution system developed in 2015.
- Wastewater Master Plan – develop a capital improvements plan and hydraulic model for wastewater collection system.
- Asset Management Program Development – develop program to improve the data management process for water and wastewater system assets.

These services are part of the 5-year Utilities Capital Improvements Plan and are funded by the Utility Fund for Capital Projects. Project funding is appropriated in the FY 2019-20 annual budget. Staff recommends approval of professional engineering services proposal from Freese and Nichols, Inc. in the amount of \$536,880.00 and will be available to answer any questions at the Tuesday, February 18, 2020 City Council Meeting.

