

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Steve Parker, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Budget Amendment

**Date:** February 12, 2020

Attached you will find a budget amendment for the Special Revenue Fund. The amendment is needed to hire a consultant to prepare an alignment study for a section of the proposed Outer Loop (Pecan Parkway) in which new residential subdivisions are being developed adjacent to the proposed route. The limits of the alignment study will be from FM 78 to Cordova Road, all of which is within Service Area A of the City's Capital Improvement Plan (CIP) for roadway impact fees.

The goal of the study is to develop typical cross section alternatives, roadway alignment alternatives and intersection alternatives to determine the right-of-way needs along the corridor. This section of the Outer Loop is a high-priority project identified in the CIP and is eligible for funding through the collection of roadway impact fees in Service Area A. The funds needed for the study have already been collected as impact fees have been assessed for new home construction in Service Area A.

Pam Centeno or I will be available for questions prior to and during the meeting. Please let me know if you have any questions.