



-Memorandum-

Finance Department

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Date: February 10, 2020

To: Seguin City Council
Steve Parker, City Manager

From: Kathy I. Wood, Grants Administrator

Subject: Submittal of FY21 General Victim Assistance Grant Program

The Office of the Governor, Public Safety Office, Criminal Justice Division is soliciting grant applications for the FY21 General Victim Assistance Grant Program (VOCA).

The Police Department will be submitting a grant application in response to this solicitation. The grant application is for funding to provide services and assistance to crime victims. The grant project title is FY21 Crime Victim Assistance. The amount of the grant application is \$30,000 and there is a \$6,000 (20%) match requirement for this grant.

The grant application requires an approved resolution from the City Council that contains the following:

1. Authorization for the submission of the application to the Public Safety Office (PSO) that clearly defines the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of the Authorized Official who is given the authority to apply for, accept, reject, alter or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to the POS.

Staff requests approval of the resolution to submit with the grant application.