

STATE OF TEXAS

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 18- BUILDING AND BUILDING REGULATIONS, ARTICLE II, BUILDING CODES, SECTION 18-38, ISSUANCE, RENEWAL OF LICENSE OR REGISTRATION, AS DESCRIBED HEREIN AND APPENDIX C, FEES, TO CONFORM WITH CHANGES TO 18-38; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the grace period as adopted by the City of Seguin for renewing a contractor's license is 60 days after the expiration of the license; and

**WHEREAS**, after the 60-day period concludes the license becomes delinquent and an application for a new license must be submitted with all original license requirements (including taking the ICC exam as required for certain licenses); and

**WHEREAS**, City staff desires to extend the grace period for up to 180 days from the expiration of the license with the license renewal fees increasing at the 60 and 90-day intervals; and

**WHEREAS**, the extended grace period will allow contractors who have completed the annual six hours of continuing education additional time to renew their license without being required to submit a new application and meet the original licensing requirements.

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Seguin, Texas, as follows:

**PART ONE.** Chapter 18- Buildings and Building Regulations, Article II- Building Codes, Section 18-38, Issuance, renewal of license or registration, of the Seguin Code of Ordinances is hereby amended as follows (underlining indicates added text, ~~striketrough~~ indicates deleted text):

Sec. 18-38. - Issuance, renewal of license or registration.

- (a) Upon receiving a passing grade on the examination for a license or registration under this division, the building official can issue a license or registration to the successful candidate, with an appropriate fee to be assessed as set forth in appendix C, chapter 18, article 2(a).
- (b) No license will be issued for more than one year. A license may be renewed from year to year upon application of the holder. All licenses issued under this division expire on the last day of December.
- (c) Prior to the renewal of any contractor's license, the contractor shall complete six hours of continuing education annually approved by the building official.
- (d) Any licensee failing to make application for renewal of a license within 60 days after its expiration is considered delinquent and the license renewal fee will be doubled. Any

licensee failing to make application for renewal of a license within 90 days after its expiration is considered delinquent and the license renewal fee will be tripled. Any licensee failing to make application for renewal within 180 days after its expiration will be processed as an applicant for an original license. This section does not permit construction work by a contractor with an expired license.

- (e) If a license or permit issued under this article is lost or destroyed, the person to whom it is issued may obtain a duplicate upon furnishing proof satisfactory to the building official that the permit or license was lost or destroyed and upon payment of a fee.
- (f) A licensee shall have the appropriate license in his immediate possession at all times when doing any construction work, and shall display it upon demand by any peace officer, by the building inspector or building official, or by the owner or manager of the premises or property upon which the licensee is working, offers to work or has worked.
- (g) Each person who obtains a license shall register with the building official. The registration will include the person's name, phone number, email address, residential address, and business address. If any changes occur in the information provided, the licensee shall amend the registration to reflect the changes within ten business days of the change. If the building official is not notified within 60 days of an address change, the license may be revoked.

~~(g) Prior to the renewal of any contractor's license, the contractor shall complete six hours of continuing education annually approved by the building official.~~

**PART TWO.** Appendix C, Fees, Chapter 18- Buildings and Building Regulations, Article II- Building Codes, Subsection (a), Contractor's license, of the Seguin Code of Ordinances is hereby amended as follows (underlining indicates added text, ~~strikethrough~~ indicates deleted text):

(a)	Contractor's license:			<u>18-27</u> (a)
	(1)	Initial fee .....	125.00	
	(2)	Annual renewal .....	100.00	
	<u>(2)</u>	<u>Late Renewal after 60-89 days</u>	<u>200.00</u>	
	<u>(3)</u>	<u>Late Renewal 90-179 days</u>	<u>300.00</u>	
	<u>(4)</u>	Electric or mechanical contractor	50.00	

**PART THREE.** All ordinances and resolution or parts of ordinances or resolutions in conflict with this ordinance are repealed.

**PART FOUR.** This ordinance shall be published in a newspaper of general circulation.

**PART FIVE.** This ordinance shall be effective upon ten (10) days following passage on second reading and shall be published in a newspaper of general circulation.

**PASSED AND APPROVED** on the first reading this 4th day of February 2020.

**PASSED AND APPROVED AND ADOPTED** on the second reading this 18th day of February 2020.

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DON KEIL  
Mayor

ATTEST:

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Naomi Manski  
City Secretary