



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, January 21, 2020

5:30 PM

Council Chambers

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#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on Tuesday, January 20, 2020 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Mayor Don Keil

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*Name: Jacqueline Phillips Ott  
City: McQueeney, Texas*

*Ms. Ott introduced herself to City Council announcing that she is running on the Republican ticket for the 25th District Judge. This position serves Colorado, Gonzales, Guadalupe, and Lavaca counties.*

*Council Member Mark Herbold asked on behalf of Fred Shanafelt how the city plans to handle who will pick up the junked or wrecked vehicles? City Attorney Andy Quittner said that the city would be preparing an RFP for bids for qualified companies and work on a rotating basis if more than one company is awarded.*

*Council Member Ernest Leal inquired about the Safe Routes for School Grant for Heideke Street. City Manager Steve Parker advised he would find out when the grant*

*is to be awarded.*

## 6. Consent Agenda

**A motion was made by Council Member Wallace, seconded by Council Member Mathis, that the minutes and ordinances be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

a. [20-010](#)

City Council Minutes of January 7, 2020

**The Minutes of January 7, 2020 were approved.**

b. [ZC-21-19](#)

Ordinance on second reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 1069 E. Walnut Street, Property ID 33970 (ZC 21-19)

**This Zoning Ordinance was adopted**

Enactment No: ORD 2020-003

c. [ZC-22-19](#)

Ordinance on second reading to consider a Zoning Change from Neighborhood Commercial (NC) to Commercial (C) for property located at the NW corner of SH 46 & FM 725, Property ID 58238 (ZC 22-19)

**This Zoning Ordinance was adopted**

Enactment No: ORD 2020-004

d. [20-007](#)

Ordinance on second reading to consider Annexation into the Seguin City Limits on the request of the property owner for an area of land located on Cordova Rd, being approximately 88.78 acres of land in Guadalupe County, Texas and in the Seguin ETJ; and declaring an effective date

**This Voluntary Annexation Ordinance was adopted**

Enactment No: ORD 2020-005

e. [20-008](#)

Ordinance on second reading amending the Code of Ordinances, Section 46, Article VII- Junked, Wrecked, or Dismantled Vehicles; providing for an effective date, publication, and severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinance

**This Ordinance was adopted**

Enactment No: ORD 2020-006

**7. Action Items - Discussion and Possible Motion to Approve****a. 20-022**

Bids relating to the Sale of Obligations designated as "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020"; consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets, Inc.

*Duane Westerman of SAMCO Capital Marketss, Inc. presented a powerpoint on the bids for the Sale of Obligations designated as "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020". There were 9 bids received and Hutchinson, Shockey, Erley & Co. provided a net interest cost of 2.949% on a 20-year debt.*

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that the bid be awarded to Hutchinson, Shockey, Erley & Co. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

**b. 20-023**

Bids relating to the Sale of Obligations designated as "City of Seguin, Texas Utility System Revenue Bonds, Series 2020"; consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets, Inc.

*Duane Westerman of SAMCO Capital Marketss, Inc. presented a powerpoint on the bids for the Sale of Obligations designated as "City of Seguin, Texas Utility System Revenue Bonds, Series 2020". There were 7 bids received and The Baker Group provided a net interest cost of 2.546% on a 18-year debt.*

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that the bid be awarded to The Baker Group. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

**c. 20-024**

Ordinance authorizing the issuance of "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020"; and other matter incident and related thereto - Duane Westerman, SAMCO Capital Markets, Inc.

**A motion was made by Council Member Wallace, seconded by Council Member Leal, that this Ordinance be adopted. The motion carried by the**

**following vote:****Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-007

**d.** [20-025](#)

Ordinance by the City Council of the City of Seguin, Texas authorizing the issuance of "City of Seguin, Texas Utility System Revenue Bonds, Series 2020"; providing for the payment of the principal of and interest on the bonds, together with certain currently outstanding obligations, by a first and prior lien on and pledge of the net revenues of the system; and providing for an effective date - Duane Westerman, SAMCO Capital Markets, Inc.

**A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2020-008

**e.** [20-039](#)

Amended Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to act as the Authorized Official in all matters in connection with the Office of the Attorney General Victim Services Division for the 2020-2021 Victim Coordinator and Liaison Grant 2098515; providing an effective date - Kathy Wood, Grants Coordinator

**A motion was made by Council Member Mathis, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-002

**f.** [20-050](#)

Resolution authorizing the award of an annual contract for the purchase of water and wastewater treatment chlorine - Twila Wood, Purchasing Manager

**A motion was made that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-003

**g.**     [20-035](#)

Resolution authorizing the purchase of primary cable for Electric Utilities; and declaring an effective date - Clarence Smith, Director of Electric Utilities

**A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-004

**h.**     [20-005](#)

Resolution authorizing the City Manager to execute the 2020 Main Street Agreement with the Texas Historical Commission for Seguin to remain a "Sustaining" Main Street Community; and providing an effective date - Kyle Kramm, Main Street & CVB Director

**A motion was made by Council Member Leal, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-005

**i.**     [20-002](#)

Resolution authorizing the City Manager to enter into a Park Development Agreement with Pulte Homes of Texas, LP regarding the proposed Lily Springs Subdivision; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**A motion was made by Council Member Mathis, seconded by Council Member Wallace, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-006

**j. [20-018](#)**

Resolution approving a Capital Improvement Agreement with SA Kosta Browne, Ltd for the oversizing of a sanitary sewer line from a manhole near the southeast intersection of Cordova Road and Highway 46 to a manhole on the north side of Cordova Road east of Highway 46; authorizing the City Manager to execute the Agreement; and declaring an effective date - Andy Quittner, City Attorney

**A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-007

**k. [20-041](#)**

Resolution to review City of Seguin Investment Policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

**A motion was made by Council Member Wallace, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-008

**l. [20-042](#)**

Resolution to review and adopt the list of brokers/dealers authorized to engage in investment transactions with the City of Seguin - Susan Caddell, Director of Finance

**A motion was made by Council Member Mathis, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-009

**m. [20-043](#)**

Resolution to review Seguin Economic Development Corporation (SEDC) investment policy and approve modifications to said policy in order to conform

to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

**A motion was made by Council Member Wallace, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2020-010

## **8. Acknowledgment of Bills**

*The bills were acknowledged.*

### **a. 20-011**

Check Report: January 1, 2020 through January 16, 2020

## **9. Executive Session**

*The regular meeting was recessed and the council went into Executive Session at 6:14 pm. The regular meeting reconvened at 6:22 pm.*

### **a. 13-048**

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Andrew Quittner, City Attorney

## **10. Adjournment**

*There being no further business before the council the meeting adjourned at 6:22 pm.*

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**Don Keil, Mayor**

**Attest:**

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**Naomi Manski, City Secretary**