



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

---

Tuesday, September 24, 2019

5:30 PM

Council Chambers

---

#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Roll Call

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

#### 3.

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that the following ordinances be approved on the Consent Agenda. The motion carried by the following vote:**

**Present:** 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

**Presiding:** 1 - Mayor Don Keil

#### a. 19-300

Ordinance on second reading to consider amendments to the Seguin Unified Development Code, Chapter 5, Site Development Standards, Off-Street Parking requirements; providing for a severability clause, publication, and an effective date

**This Zoning Ordinance was adopted**

Enactment No: ORD 2019-055

#### b. 19-301

Ordinance on second reading to consider amendments to the Seguin Unified Development Code, Chapter 3, Land Use Matrix, adding a marina as a land use; and providing for a severability clause, publication, and an effective date

**This Zoning Ordinance was adopted**

Enactment No: ORD 2019-056

c. [19-305](#)

Ordinance on second reading to consider amendments to the Seguin Unified Development Code, Chapter 3, Land Use Matrix, adding a distillery as a land use and adding a definition; and providing for a severability clause, publication, and an effective date

**This Ordinance was adopted**

Enactment No: ORD 2019-057

d. [19-317](#)

Ordinance on second reading amending the Fiscal Year 2019 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2019-058

e. [19-327](#)

Ordinance on second reading amending the Fiscal Year 2019 Debt Service Fund Budget of the City of Seguin, Texas; and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2019-059

f. [19-326](#)

Ordinance on second reading amending the Fiscal Year 2019 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2019-060

g. [19-325](#)

Ordinance on second reading amending the Fiscal Year 2019 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2019-061

**4. Action Items - Discussion and Possible Motion to Approve**

a. [19-291](#)

Ordinance on second reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the Tax Year 2019; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-062

**b.** [19-288](#)

Ordinance on second reading adopting the 2019-2020 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2019 and ending the last day of September 2020; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Herbold, seconded by Council Member Wallace, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-063

**c.** [19-289](#)

Ordinance on second reading adopting the 2019-2020 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2019 and ending the last day of September 2020; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Crabb, seconded by Council Member Wallace, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-064

**d. [19-290](#)**

Ordinance on second reading adopting the 2019-2020 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2019 and ending the last day of September 2020; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Rangel, seconded by Council Member Mathis, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-065

**e. [19-292](#)**

Ordinance on second reading adopting the 2019-2020 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2019 and ending the last day of September 2020; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-066

**f. [19-330](#)**

Resolution approving the submission of a Downtown Revitalization Program/Main Street Texas Capital Fund grant application to the Texas Department of Agriculture - Christy Hopper, Main Street Assistant.

**A motion was made by Council Member Crabb, seconded by Council Member Aviles, that this Action Item be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

- g. [19-343](#) Resolution determining that an area of downtown Seguin contains conditions which are detrimental to the public health, safety, and welfare of the community and constitutes a blighted area - Christy Hopper, Main Street Assistant.

**A motion was made by Council Member Roy, seconded by Council Member Leal, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

- h. [19-344](#) Ordinance on first and final reading amending the Seguin Code of Ordinances Appendix C - Fee Schedule, Appendix A, Unified Development Code, declaring an emergency; providing for an effective date, publication, severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes.

**A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Ordinance be approved on emergency reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-067

## 5. Adjournment

*There being no further business before the council the meeting adjourned at 5:40 pm.*

---

**Don Keil, Mayor**

**Attest:**

---

**Naomi Manski, City Secretary**