



Texas Joint Counterdrug Task Force Support Request Form

(Detailed Instructions On Completiong Support Request Form Is Found on Second Page)
FORM MUST BE FILLED IN DIGITAL FORMAT



1. Requesting agency:

2. Agency type:

3. Name and title of requesting official:

4. Phone Number:

5. Email address:

6. Supporting agency(ies):

(Enter all that apply/Separate with comma)

7. Support location street address:

City

State

Zip

8. Category of support requested (Submit additional SRF if requesting more than 1 Category):

Find Congressional
District

9. How many personnel are you requesting for the category selected above?

Cong Dist

10. If you are currently receiving support for this mission how many personnel are assigned?:

11. Security clearance required?:

14. Does agency support SWB initiative?:

12. Are positions supported HIDTA funded?:

15. Foreign Language Required?:

(Check all that apply)

13. If Yes, which HIDTA initiative?

No

16. If Yes, what language?:

Read

Write

Speak

17. Dates of support requested: From:

To:

18. Briefly describe drug nexus:

(Do not state LEA Sensitive information)

19. Name and title of main point of contact:

20. E-mail address:

21. Phone number:

22. List the anticipated daily activities of the requested individual and any specific knowledge or skills required. Attach a continuation sheet if more space is needed.

[If the Agency needs to deviate significantly from these descriptions in the future, the requesting official or his/her designated official must contact their Texas Military Department Joint Counterdrug Task Force Component Commander or the JCDTF Operations Section at (512) 782-5633 prior to doing so.]

Legal Restrictions on National Guard Support

23. National Guard Personnel will **NOT** -

- * Participate in real time transcription or translation of oral or wire intercepts.
- * Participate in direct contact with suspects during investigative or interrogative interviews.
- * Participate in surveillance directed against specific U.S. persons; physical collection of evidence; pursuit or arrest of individuals; or search and seizures.
- * Become involved in the evidentiary chain of custody.
- * Store or maintain law enforcement agency (LEA) / case related information outside of an LEA facility.

By signing below, the requesting official agrees to the job description, to follow the legal restrictions and to disseminate this information to the law enforcement supervisors of National Guard personnel.

Signature of requester:

Date:



Texas Military Forces Joint Counterdrug Task Force Support Request Form



INSTRUCTIONS TO COMPLETE SUPPORT REQUEST FORM

- 1. Requesting Agency:** Enter specific Law Enforcement Agency requesting support. Include specific department (e.g. CID, MDS, CLAVE, Narcotics. If HIDTA, enter Major HIDTA and Law Enforcement Agency National Guard member is physically located (e.g. Houston HIDTA / DEA MDS; South Texas HIDTA / USMS)
- 2. Agency Type:** Choose One (1) to determine agency participating in investigations.
- 3. Name and Title of Requesting Official:** Name of LEA direct supervisor.
- 4. Phone Number:** LEA direct supervisor phone number.
- 5. E-Mail Address:** LEA direct supervisor e-mail address.
- 6. Supporting Agency:** Enter any supporting law enforcement agency that is assisting.
- 7. Support location:** Include Street address, City, Zip and Congressional District. To find Congressional District, select the "Click Here" button. It will lead you to this site www.fyi.legis.state.tx.us/address.aspx. Enter specific address and Congressional District of duty location where National Guard personnel will be assigned. Only add Texas U.S. Representatives Congressional District.
- 8. Category of support requested:**

(1) Mission 2a. Linguist Support (Translator Support). Provide transcription/translation of audio/video tapes, seized documents, and other information media. National Guard personnel will not participate in active/real-time Title III conversation monitoring or directly participate in interrogation activities. The National Guard will not maintain or store final products in National Guard facilities or databases.

(2) Mission 2b. Operational and Investigative Case and Criminal Analyst Support. Focus on four core competencies: Link Analysis, document exploitation, commodity-financial analysis, and case construction. Other duties include: approved Criminal Analyst duties in support of drug law enforcement or counter-terrorism agencies includes the creation of graphs, charts, maps, and toll analysis of suspected individuals or organizations; assistance in the design, development, and daily maintenance of operational intelligence databases; compilation, review, and input of raw data; preparation of reports necessary for successful investigational and prosecutorial purposes; performance of necessary case research; mastery and daily utilization of analyst specific software and hardware systems; appropriate or coordinated dissemination of criminal information; and conducting strategic and tactical analysis of case information. Additional analyst duties may include, but are not limited to the establishment and conduct of liaison tasks with other analysts or relevant agencies; preparation of statistical information; development and presentation of oral and written briefings; as well as any other analytical duties deemed necessary by the supported agency.

(3) Mission 2c. Illicit Narcotics Detection Support. Provide assistance to LEAs in developing investigations and cases for prosecution. Activities include, but are not limited to, inputting, reviewing, and analyzing collected LEA information, and providing legal, paralegal, and auditing assistance. Operational support to LEAs is designed to enhance the effectiveness of the supported agency and release law enforcement officers for drug enforcement duties. This category of support excludes such tasks as secretarial, janitorial, or receptionist duties.

(4) Mission 2d. Communications Support. Provide personnel to establish, operate, and maintain communications stations, bases, and equipment in support of LEA CD operations and assist with CBO communications/technical issues.

(5) Mission 2e. Engineer Support. Provide engineer support to LEAs and community organizations where the project has a counterdrug nexus. This will exclude operations concerning drug laboratories or hazardous materials. Local LEAs and governments must secure the area before arrival of National Guard personnel, take possession of any evidence or materials to be confiscated/destroyed and obtain clearances, court orders, warrants and/or permits for destruction, removal or disposal of materials or other environmental hazards/concerns.

(6) Mission 2f. Subsurface and Diver Support. Conduct subsurface inspections of commercial vessel hulls within U.S. territorial waters or U.S. maritime ports of entry (POE) through the use of sidescan sonar buoys or divers to detect alien devices or containers attached to the vessel hulls, or other underwater activities. Before the use of military qualified National Guard Diver personnel for hull inspection activities, the vessels must be secured by the responsible law enforcement officials. Divers may visually inspect and report to LEAs any unusual physical hull configurations but may not attempt entry, search, removal or alteration of features detected. Divers participating in these operations must be on dive status in approved dive positions. National Guard personnel will not dive in a permissive dive status conducting mission 2f. Permissive diving is strictly a training tool, not an operational status.

(7) Mission 2g. Counter Threat Finance Analyst Support. JCDTF will support LEA investigations to deny, disrupt, destroy, or defeat finance systems and networks that negatively affect U.S. interests in compliance with all existing authorities and procedures. CTF analysts will help combat illicit networks that traffic narcotics, precursor chemicals, launder illicit proceeds and related activities that support DTOs and TCOs. Our analysts identify money laundering methods, conduct financial profiles; suspicious activity reports reviews, and financial document exploration.

(8) Mission 2h. Imagery/Mapping Support. Imagery/Mapping Support personnel provide assistance to LEAs focusing on image analysis and digital mapping. These members identify drug/human trafficking, routes, types and sizes of drugs/humans transported, common trafficker identification (Coyotes) using proprietary software.

(9) Mission 4a. CD-related Training and Training LEA. Counterdrug-related Training and Training LEA/Military Personnel. Train military, LEAs, CBOs, educational and government institutions in subjects and skills useful in the conduct of CD operations or in the operation of military equipment used in CD operations. LEAs, CBOs, educational and government participants are responsible for associated travel and per diem expenses if not provided.

(10) Mission 9a. Ringgold Linguist Support. This program provides language and analysis support to DoD and DoJ entities to mitigate criminal networks' command and control, and logistics nationally and internationally. This activity integrates the functions of Mission 2a and 2b.

9. How many personnel are you requesting for the category selected above? Use the drop-down to select (1-15) personnel requested for the support type requested.

10. If you are currently receiving support for this mission, how many personnel are assigned? Use the drop-down to select (1-10+) personnel only if you currently have personnel assigned to your LEA.

11. Security Clearance Required: Select One (1) security clearance type from the drop-down menu, if clearance is required.

12. Are positions supported HIDTA funded?: Select Yes, No or N/A if LEA is HIDTA Funded. Only choose Yes if LEA is actually funded by HIDTA by a HIDTA Initiative.

13. Which HIDTA Initiative? Select only if it is HIDTA funded. Please select from the drop-down menu which initiative. Initiatives can be pulled from <https://www.whitehouse.gov/ondcp/hidta-initiatives>. Be sure to select only the Initiative within the major HIDTA your HIDTA Funded agency falls under. If HIDTA initiative is not listed in drop down menu, type in your HIDTA initiative.

14. Does agency support SWB initiative? Does agency support the South West Border.

15. Foreign Language Required: Select from drop-down menu foreign language requirement.

16. Foreign Language: Specify which language is required and check box if reading, writing or speaking is required.

17. Dates of support requested: Enter the dates using the calendar of support days requested.

18. Briefly describe drug nexus (Do not state LEA sensitive information): Describe the drug nexus for the appropriate mission category that Texas National support is requested.

19. Name and title of main point of contact: Provide the name of the lead case officer that will be the main point of contact for requested support.

20. E-Mail address: Provide an e-mail address of the lead case officer that will be the main point of contact for requested support.

21. Phone number: Provide the phone number of the lead case officer that will be the main point of contact for requested support.

22. List the anticipated daily activities of the requested individual and any specific knowledge or skills required: Include all daily activities to duty description that National Guard members will be completing.

***Signature of requester may be a wet signature.**

Date of Last Revision: 01 June 2018