



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, June 4, 2019

5:30 PM

Council Chambers

1. **Call to Order**

2. **Invocation - Council Member Chris Aviles**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 8 - Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, Council Member Jeremy Roy, Council Member Penny Wallace, and Council Member Chris Aviles

Presiding: 1 - Mayor Don Keil

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

There were no comments from the public or city council members.

6. **Presentation**

a. [19-163](#)

City of Seguin award presentation by the Texas Association of Government Information Technology Managers (TAGITM) association for the Spillman platform integration - Shane McDaniel, Director of IT

Tony Gonzales from the Texas Association of Government Information Technology Managers (TAGITM) presented an award to Shane McDaniel, Director of Information Systems and his staff for the implementation of the Spillman program.

7. **Consent Agenda**

A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

a. [19-151](#)

City Council Minutes of May 21, 2019

This Minutes was approved

b. [19-146](#)

Ordinance on second reading amending the fiscal year 2019 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

This Ordinance was adopted

Enactment No: ORD 2019-028

8. Action Items - Discussion and Possible Motion to Approve

a. [ZC 08-19](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 112 Peach Street, Property ID 18876 (ZC 08-19) - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. There being no comments from the public, the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Crabb, seconded by Council Member Wallace, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

b. [ZC 09-19](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Public (P) to Neighborhood Commercial (NC) for property located at 1711 N. Austin Street, Property ID 22488 (ZC 09-19) - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. There being no comments from the public, the public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Leal, seconded by Council Member

Herbold, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

c. [ZC 10-19](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Manufactured Home Park (MHP) to Single Family Residential (R-1) for property located at 760 Mitchell Avenue, Property ID 46032 (ZC 10-19) - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. There being no citizen comments, the public hearing was adjourned and the regular meeting reconvened.

A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

d. [19-157](#)

Ordinance on first reading amending the Code of Ordinances, Article X- Food Trucks; providing for an effective date, publication, a severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

A motion was made by Council Member Herbold, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

e. [19-161](#)

Ordinance on first and final reading amending the Seguin Code of Ordinances Appendix C - Fee Schedule, Chapter 18, Article II Building Codes, Article VI, Mechanical Codes, Article VIII Swimming Pools and Chapter 50, Fire and Fire Prevention; declaring an emergency; providing for an effective date, publication, severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

A motion was made by Council Member Wallace, seconded by Council Member Mathis, that this Ordinance be adopted. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: ORD 2019-029

f. [19-158](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees to amend Schedule 2, Capital Recovery Fee Assessment per Recovery Unit, providing for an effective date, publication, severability clause; and authorizing staff to prepare the ordinance as a supplements to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

A motion was made by Council Member Herbold, seconded by Council Member Wallace, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

g. [19-162](#)

Ordinance on first reading amending the Fiscal Year 2019 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

h. [19-159](#)

Resolution of the City Council of the City of Seguin, Texas approving the selection of Stantec Consulting Services, Inc. to develop a Parks, Recreation, Trails and Open Space Master Plan; directing staff to negotiate a professional services contract; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

Enactment No: RES 2019-062

i. [19-160](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article VI, Water Conservation Plan to adopt the 2019 Water Conservation Plan for the City of Seguin; providing for a severability clause; providing for publication of this Ordinance; authorizing City staff to prepare this Ordinance as a supplement to the Seguin Code of Ordinances; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

A motion was made by Council Member Crabb, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, Council Member Roy, Council Member Wallace, and Council Member Aviles

9. **Acknowledgment of Bills**

The bills were acknowledged.

a. [19-152](#)

Check Report: May 17, 2019 through May 30, 2019

10. **Adjournment**

There being no further business before the council the meeting adjourned at 6:21 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary