

MEMORANDUM

To: City of Seguin Mayor and Council
Douglas Faseler, City Manager

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Assistant City Manager

Subject: Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a contract with Stantec Consulting Services, Inc. in the amount of \$100,000 to develop a Parks, Recreation, Trails and Open Space Master Plan; and declaring an effective date.

Date: June 18, 2019

As approved in the 2018/2019 budget, \$100,000 has been allocated to develop a new Parks, Recreation, Trails and Open Space Master Plan. The current park master plan was completed by staff in-house in 2005 and updated in 2008. Typically, park master plans have a shelf life of 5-10 years. In reviewing the current park master plan, it is out-of-date, and most objectives have been accomplished. Developing a new Parks, Recreation, Trails and Open Space Master Plan using professional consulting services ensures that the City is competitive for future Texas Parks and Wildlife grant opportunities and that the master plan will address the current and future needs of parks in Seguin.

On June 4, 2019, the City Council approved a Resolution approving the selection of Stantec Consulting Services, Inc. to develop a Parks, Recreation, Trails and Open Space Master Plan and directing staff to negotiate a professional services contract. Staff has completed negotiations and have come up with the attached Scope of Services and Contract that encompasses everything needed to develop a comprehensive Parks, Recreation, Trails and Open Space Master Plan.

City Staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a contract with Stantec Consulting Services, Inc. in the amount of \$100,000 to develop a Parks, Recreation, Trails and Open Space Master Plan; and declaring an effective date.