

MEMORANDUM

To: Mayor and City Councilmembers
Douglas Faseler, City Manager

From: Susan Caddell, Director of Finance

Subject: Budget Amendment

Date: January 29, 2019

Attached you will find a budget amendment for the General Fund to appropriate funds to provide for the City's matching portion for shade structures at the Little League fields and/or Little League field improvements as addressed in another agenda item for the presentation of the Leadership Class. After this amendment is approved, the General Fund will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

Please let me know if you have any further questions.