

**MEMORANDUM**

**To:** Mayor and City Council Members  
Douglas Faseler, City Manager  
**From:** Rick Cortes, Assistant City Manager  
**Subject:** Fifth Amendment Interlocal Agreement for Seguin Fixed Bus Route  
**Date:** November 29, 2018

City staff is requesting authorization to enter into an agreement with the Alamo Area Council of Governments (AACOG) to allow AACOG to continue providing "Fixed Bus Route" services to area residents. AACOG has been providing these services for area residents since FY 2013-14. It must be noted that the term of the agreement runs from October 2018 through September 2019, however the agreement is being submitted at this time since the agreement has been recently received and made available for execution, although services have continued without any interruption.

The term of the agreement is from October 1, 2018 through September 30, 2019 at a total cost to the City of \$112,346. This agreement allows for its automatic renewal upon each anniversary date for one additional year, for up to four years, unless either party provides notices to the other at least 30 days prior to the expiration of the agreement. Funding for these services has been approved in the FY 2018-19 Non-departmental budget.

Based on statistical information provided by AACOG, ridership has increased by 7% when compared to last year. The majority of 1,487 riders are still attributed to senior members of our community. Senior members account for 60% of total riders, with five most utilized stops contributing to 76.8%. City staff continues to work with AACOG staff to evaluate current bus routes in an effort to improve ridership utilization of this program.

Staff recommends approval and will be available to answer any questions at your convenience.