

CITY OF SEGUIN

Ordinance No. _____

STATE OF TEXAS

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS AMENDING THE SEGUIN CODE OF ORDINANCES, APPENDIX C – FEE SCHEDULE, CHAPTER 74, SUBSECTION FF, COLISEUM RENTAL TO REMOVE THE CHARGE FOR PARKING LOT LIGHT POLES; PROVIDING FOR A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE, AND AUTHORIZING CITY STAFF TO SUBMIT THIS ORDINANCE AS A SUPPLEMENT TO THE SEGUIN CODE OF ORDINANCES

WHEREAS, City staff has replaced all of the lights in the Events Center Complex parking lot with LED lights; and

WHEREAS, the rental fee for the use of the lights now greatly exceeds the cost of the service; and

WHEREAS, in line with the cost, City staff recommends eliminating the \$10.00 rental fee.

NOW THEREFORE, BE IT ORDAINED by the City Council of Seguin, Texas:

Section 1. Appendix C – Fee Schedule, Chapter 74, Parks and Recreation, Subsection (ff) Rental of Coliseum, of the Seguin Code of Ordinances is amended with the changes, additions, and reorganization to the existing list (all sections not appearing below remain unchanged) as follows (underlining indicates added text, ~~striketrough~~ indicates deleted text):

Chapter 74. Parks and Recreation, Streets and Other City Facilities

(ff)	Rental of Coliseum in its entirety and/or the Coliseum parking lot (defined as an area east of a north/south line from Building A-Dance Pavilion to South Austin Street) including the initial setup and breakdown of requested tables and chairs per the customer submitted floor plan. All rental fees are for up to a 12-hour continuous rental that includes customer and/or vendor setup, the actual event, and cleanup/breakdown during the 12-hour continuous rental window. Additional hours needed for the facility rental are \$100 per hour. Coliseum rental hours available are from 7 a.m. - 12 midnight (event must end by 12 midnight) with cleanup allowed until 1 a.m. City Staff will count the number of total guests entering the building for the rental. If the guest count exceeds the number of guests written in the contract AND falls into a higher rental rate, the customer will be informed on the day of the event and charged the appropriate rental rate as written in the terms and conditions of the signed contract:		
	(1)	Sunday (under 200 total guests in attendance)	500.00

		Sunday (201-600 total guests in attendance)	800.00
		Sunday (over 601 total guests in attendance)	1,100.00
	(2)	Monday (under 200 total guests in attendance)	300.00
		Monday (201-600 total guests in attendance)	450.00
		Monday (over 601 total guests in attendance)	600.00
	(3)	Tuesday (under 200 total guests in attendance)	300.00
		Tuesday (201-600 total guests in attendance)	450.00
		Tuesday (over 601 total guests in attendance)	600.00
	(4)	Wednesday (under 200 total guests in attendance)	300.00
		Wednesday (201-600 total guests in attendance)	450.00
		Wednesday (over 601 total guests in attendance)	600.00
	(5)	Thursday (under 200 total guests in attendance)	400.00
		Thursday (201-600 total guests in attendance)	600.00
		Thursday (over 601 total guests in attendance)	800.00
	(6)	Friday (under 200 total guests in attendance)	600.00
		Friday (201-600 total guests in attendance)	1,100.00
		Friday (over 601 total guests in attendance)	1,600.00

	(7)	Saturday (under 200 total guests in attendance)	800.00
		Saturday (201-600 total guests in attendance)	1,300.00
		Saturday (over 601 total guests in attendance)	1,800.00
	(8)	At the time a reservation is made the following deposit must be made:	
		Events anticipating 4—250 under 200 total guests	400.00
		Events anticipating 251—499 201—600 total guests	500.00 700.00
		Events anticipating 500 601 or more total guests	500.00 1,000.00
	Individual room rates shall be as follows:		
		Weekdays 8:00 to 5:00 p.m., Monday through Thursday, per room	100.00
		Evening rates 5:00 to 10:00 p.m., Monday through Thursday, per room	100.00
		Civic Luncheon per date for up to 2 hours during the noon timeframe (10:30 a.m. to 3:00 p.m.)	75.00 100.00
		More than 2 hours	400.00

			125.00
		Gazebo	100.00
	Hourly rental of the Coliseum for event move-in/move-out, only if available:		
		During regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, per hour	100.00 50.00
		Outside regular business hours, per hour	70.00 100.00
	Fees for Coliseum equipment rental and other services:		
	(1)	Installing and servicing electrical rollouts for outdoor events on Coliseum grounds if available:	
		First roll-off/panel per day/event	75.00
		Each additional roll-off/panel per day/event	35.00
		Use of plugs in electric poles per event each/day	25.00
		After hours electric fee (per hour)	140.00
	(2)	Tables or Picnic tables, per table per event	10.00

	Other Coliseum fees:				
	(1)	Event cancellation fees are charged according to the number of days prior to the event that the cancellation occurs:			
				181 days or more, percentage of rental fee	10
				91—180 days, percentage of rental fee	25
				0—90 days, percentage of rental fee	100
	(2)	A late floor plan fee and/or a change in floor plan fee is charged according to the number of days prior to the event that the floor plan is submitted:			
				2—13 days	75.00
				1 day or less	100.00
				Any changes to the floor plan after set up	50.00
	(3)	Additional set up on day of the rental (one table and/or up to 10 chairs), each.....			25.00
	(4)	Public address system rental, per day			50.00
	(5)	Relocate stage from existing location to the Cypress Room, per event			50.00

	(6)	Relocate stage from existing location from the Coliseum entirely, per event	100.00
	(7)	Parking lot light pole charge per pole for use of all four lights, per day	10.00

Section 2. This Ordinance shall become effective beginning ten days after the second reading of this ordinance.

Section 3. If any clause or provision of this Ordinance shall be deemed to be unenforceable for any reason, such unenforceable clause or provision shall be severed from the remaining portions of the Ordinance, which shall continue to have full force and effect.

Section 4. City Staff is hereby authorized to submit this Ordinance as a supplement to the Seguin Code of Ordinances.

PASSED UPON FIRST READING on December 4, 2018.

PASSED UPON SECOND READING on December 18, 2018.

DON KEIL, Mayor

ATTEST:

Naomi Manski, City Secretary