

MEMORANDUM

To: Mayor and City Councilmembers
Douglas Faseler, City Manager

From: Susan Caddell, Director of Finance

Subject: Budget Amendment

Date: November 27, 2018

Attached you will find a budget amendment for the Utility Fund to provide additional funding for the tree trimming contract addressed in another agenda item during this City Council meeting. After this amendment is approved, the Utility Fund will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

Please let me know if you have any further questions.