

MEMORANDUM

To: City of Seguin Mayor and Council

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Assistant City Manager

Subject: Proposed Parks and Recreation Department fee schedule change for the Seguin Events Complex.

Date: December 4, 2018

According to City ordinances, the City charges \$10 per light pole, per day, for use of all four lights on a light pole at the Coliseum parking lot. Typically, two of the four lights on a light pole are left on at night for general security lighting purposes. When there is a special event held in the Coliseum parking lot such as a carnival, etc., at the request of the renter all four lights are turned on.

Earlier this year, the Electric Utilities Department switched out the heads of all of the lights converting the 15 parking lot light poles to LED. The electrical cost for the City turning on the two additional lights, per pole, is \$0.40 per day. With the electricity cost being minimal now, it is not necessary to charge for additional parking lot lighting. Going forward, staff will have all four parking lot lights turned on nightly on the 15 parking lot light poles for better overall general security lighting at the Seguin Events Complex.

City staff recommends approval of an ordinance regarding a proposed Parks and Recreation Department fee schedule change for the Seguin Events Complex.