

MEMORANDUM

To: Mayor and City Council Members
Douglas G. Faseler, City Manager

From: Rick Cortes
Assistant City Manager

Subject: Implementation of Utility Assistance Program (Roll Up Seguin)

Date: September 4, 2018

City staff is requesting approval of the attached resolution authorizing the “Roll Up Seguin” initiative. This program will provide funds for utility assistance to qualifying Seguin utility customers. This program is similar to programs currently provided by Guadalupe Valley Electric Cooperative (GVEC), and Floresville Electric Power & Light (FELPS).

Funds for this program will be obtained from rolling up City of Seguin utility customer's bills to the nearest dollar. Participants will be automatically enrolled, with a maximum annual impact of \$11.88. Please note that participants will have the ability to opt out of the program at any time. Access to these funds will be limited primarily to utility customers who are elderly, persons with disabilities, or persons who live at or below the poverty level. The Community Council of South Texas (CCSCT), utilizing screening methods currently in place, will identify participants. Participants will be provided a voucher through CCSCT to help offset their utility bill. Participants will have a maximum annual allowance of \$300, which can be utilized on one or more invoices throughout the fiscal year.

If approved, funds will be collected beginning with the October billing, and will be available for distribution to CCSCT on a quarterly basis starting on January 2019. Funds collected as part of this program will be deposited in a segregated City of Seguin account administered by City of Seguin Finance staff. Staff recommends approval and will be available to answer any questions at your convenience.