



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, December 19, 2017

5:30 PM

Council Chambers

1. **Call to Order**

The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. **Invocation - Council Member Chris Rangel**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 8 - Council Member Carlos Medrano, Council Member Donna Dodgen, Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Chris Rangel, and Council Member Jim Lievens

Presiding: 1 - Mayor Don Keil

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

Council Member Herbold said he received complaints about the no parking signs on East Cedar Street in particular by Faith Lutheran Church and First Baptist Church, need clarification of weekend parking. City Engineer Joe Ramos said that the ordinance was prepared at the request of the school district but staff could look at making it only during school hours. Also, wanted to remind Council that the city will be striping for turn lanes on Cedar Street. City Manager Doug Faseler advised that staff would review and advise.

Introduction of Director Tim Howe, Water/Wastewater Utilities Director and Assistant Director of Planning Ismael Segovia.

6. **Presentation**

a. **[17-398](#)**

City of Seguin Financial Reports for the Year Ended September 30, 2017 -
Susan Caddell, Director of Finance

*Director of Finance, Susan Caddell presented the financial reports for the year ended
September 30, 2017.*

7. **Consent Agenda**

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

a. [17-393](#)

December 5, 2017 Regular Meeting Minutes

This Minutes was approved on the Consent Agenda.

b. [ZC 24-17](#)

Ordinance on second reading to consider a Zoning Change from Manufactured and Residential (M-R) to Light Industrial (LI) for property located at the 2400 Block of Huber Road, Property ID 138154 (ZC 24-17)

This Zoning Ordinance was adopted

Enactment No: ORD 2017-070

c. [ZC 25-17](#)

Ordinance on second reading to consider a Zoning Change from Agricultural Ranch (A-R) to Single Family Residential (R-1) for property located at 655 Water Tower Road, Property ID 56958 (ZC 25-17)

This Zoning Ordinance was adopted

Enactment No: ORD 2017-071

d. [ZC 26-17](#)

Ordinance on second reading to consider a Zoning Change from Agricultural Ranch (A-R) to Public (P) for property located near the 8900 block of S. State Hwy. 123, Property ID 57015 (ZC 26-17)

This Zoning Ordinance was adopted

Enactment No: ORD 2017-072

e. [17-384](#)

Ordinance on second reading to abandon a portion of the unimproved right-of-way for Lucille Street

This Ordinance was adopted

Enactment No: ORD 2017-073

f. [17-382](#)

Ordinance on second reading amending the City of Seguin Unified Development Code Section 4.1.4.C - Subdivision Design and Section 4.7.10 - Subdivision Improvements, Wastewater

This Ordinance was adopted

Enactment No: ORD 2017-074

g. [17-381](#)

Ordinance on second reading amending the City of Seguin Unified Development Code Section 2.4.4. - Zoning Change Criteria; Section 5.3.2.B - Off Street Parking and Loading; and Definitions - Parking Area

This Ordinance was adopted

Enactment No: ORD 2017-075

8. Action Items - Discussion and Possible Motion to Approve

a. [17-386](#)

Ordinance on first reading removing the two-hour parking on the 100 block of East Donegan; providing for an effective date - Kyle Kramm, Main Street & CVB Director

A motion was made by Council Member Herbold, seconded by Council Member Rangel, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

b. [17-397](#)

Resolution authorizing the City Manager to purchase a golf cart fleet; declaring an effective date - Bruce Allen, Golf Course Manager

A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2017-155

c. [17-401](#)

Resolution authorizing the purchase of a grinder for Public Works utilizing a BuyBoard contract - Twila Wood, Purchasing Manager

A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2017-156

d. [17-391](#)

Resolution awarding the bid for the Rio Nogales Drive Street Extension Project to D & S Concrete Contractors in the amount of \$294,479.23; and authorizing the City Manager to enter into a construction contract; and declaring an effective date - Joe Ramos, City Engineer

A motion was made by Council Member Mathis, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2017-157

e. [17-247](#)

Resolution authorizing the City Manager to execute a Professional Services Agreement in the amount of \$1,044,011.13 with Brown and Gay Engineering for design and engineering services related to the Rudeloff Road Roadway Expansion Project, CSJ: 0915-46-045; and declaring an effective date - Jose (Joe) R. Ramos, Jr., P.E. City Engineer

A motion was made by Council Member Lievens, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

Enactment No: RES 2017-158

f. [17-396](#)

Appointment of Boards/Commissions - Mayor Don Keil
Animal Services
Building & Standards
Commission on the Arts

Convention & Visitors Bureau
Central Texas Technology Center
Golf Advisory Board
Historic Design Review
Hospital Board
Main Street Advisory
Parks & Recreation Advisory
Zoning Board of Adjustments

A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that the Appointments be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, Council Member Rangel, and Council Member Lievens

9. Acknowledgment of Bills

The bills were acknowledged.

a. [17-394](#)

Check Report: December 1, 2017 through December 14, 2017

10. Executive Session

The regular meeting was recessed and the council went into Executive Session at 6:01 pm. The regular meeting reconvened at 6:54 pm.

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

b. [13-344](#)

Under Section 551.071(2) - To hear advice from the City Attorney on matters which are confidential under the Texas Disciplinary Rules of Professional Conduct

11. Adjournment

There being no further business before the council the meeting adjourned at 6:54 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary