

MEMORANDUM

To: Mayor
City Council
Doug Faseler, City Manager

From: Jose (Joe) R. Ramos, Jr., P.E. City Engineer

Subject: Professional Services Agreement
3rd Party Inspection Services

Date: August 28, 2017

As previously stated, the City has been awarded funding through the Alamo Area Metropolitan Planning Organization (AAMPO) for the following projects:

- Tor Drive Road Widening Project CSJ: 0915-46-042
- Park West Sidewalk Project CSJ: 0915-46-043

The federal funded projects require securing 3rd Party Construction Inspection services or having required in-house TxDOT certified inspection capability (our inspectors are not TxDOT certified; however, they will be taking the required training and acquiring the required certifications). With the recent bid award of the Tor Drive Road Widening Project and Park West Sidewalk Project, it is essential the city enter into a contract for these services at the onset of construction.

Because the 3rd party construction inspection services are not subject to Request for Qualifications (RFQ) process by the Texas Department of Transportation (TxDOT), staff solicited proposals from three engineering firms. Each firm provided their staff experience information and costs associated with providing inspection services. Based on this information and previous work experience; specifically with MPO/TxDOT project inspections, staff is recommending Brown and Gay Engineering (BGE). BGE has provided a proposal of \$174,020 for the Tor Drive and \$137,290 for Park West Sidewalk Project.

Therefore, staff recommends entering into a professional services agreement with Brown and Gay Engineering for the 3rd Party Construction Inspection of Tor Drive Road Widening Project, CSJ: 0915-46-042 in the amount of \$174,020 and Park West Sidewalk Project, CSJ: 0915-46-043 in the amount of \$137,290 for a total of \$311,310. Funding will come from the 2017 Certificate of Obligation for Tor Drive Road Widening and the 2014 General Obligation Bonds for Park West Sidewalks.

Cc: Rick Cortes
Susan Caddell
Jack Jones
David Rabago
John Donnelly
Michael Sharp
Matt Pekar