



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, April 4, 2017

5:30 PM

Council Chambers

1. Call to Order

The City Council met in a REGULAR Called Meeting on at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.

2. Invocation - Council Member Mark Herbold

3. Pledge of Allegiance/Salute to the Texas Flag

4. Roll Call

Present: 7 - Council Member Carlos Medrano, Council Member Donna Dodgen, Council Member Mark Herbold, Council Member Fonda Mathis, Council Member Ernest Leal, Council Member Jeannette Crabb, and Council Member Chris Rangel

Presiding: 1 - Mayor Don Keil

Absent: 1 - Council Member Phil Seidenberger

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

Kyle Kramm, Main Street and CVB Director, invited City Council to the Moonlight & Roses Social Friday, April 7, 2017 and to the 47th Texas Ladies State Chili Championship on Saturday, April 8, 2017 at Max Starcke Park East.

City Engineer Joe Ramos stated that TxDOT has advised there will be a full weekend closure of North Austin Street the weekend after Easter (April 22 & 23, 2017).

Council Member Chris Rangel - Pachanga at Park West on Saturday, April 8, 2017 from 8:30 a.m. to 1:30 p.m.

Council Member Mark Herbold - concerned about the 2 hour parking downtown. Cage & Kalkwarf no longer have any spaces available for their senior customers as

other employees from downtown are parking there. City Manager Doug Faseler advised that Kyle Kramm is working with a task force to resolve some of the issues and staff plans to bring it back to Council at the May 2, 2017 meeting.

6. Presentation

a. 17-084

Certificate of Recognition presented to Seguin Police Chief Kevin Kelso for continued involvement and support of the Texas Police Chief's Association Best Practices Program - Max Westbrook, Jr., TPCA Program Director

Max Westbrook presented a certificate of recognition to Seguin Police Chief Kevin Kelso for the Seguin Police Department's continued involvement and support of the Texas Police Chief's Association Best Practices Program.

7. Consent Agenda

A motion was made by Council Member Medrano, seconded by Council Member Crabb, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

a. 17-102

City Council Minutes of March 21, 2017 Regular Meeting

The Minutes were approved

8. Action Items - Discussion and Possible Motion to Approve

a. ZC 04-17

Public Hearing and Ordinance on first reading to consider a Zoning Change from Agricultural- Ranch (A-R) to Planned Unit District (PUD) for property located at 1301 E. Kingsbury; Property ID 15426 (ZC 04-17) - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. No Citizen Comments

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

b. ZC 06-17

Public Hearing and Ordinance on first reading to consider a Zoning Change from Single Family Residential (R-1) to Multi-Family Medium Density (MF-2) for property located at 1561 N. Heideke Street; Property ID 22469 (ZC 06-17) - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. Citizen Comments

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

c. [17-097](#)

Public Hearing and Ordinance on first reading to consider amendments to the Seguin Code of Ordinances, Section 90-138 - Street Signs; and Section 4.7.8 of the Seguin Unified Development Code- Street Signs; providing for a severability clause, publication, and an effective date - Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. Citizen Comments

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

d. [17-096](#)

Public Hearing and Ordinance on first reading to consider amendments to the City of Seguin Unified Development Code Section 4.9.4- Parkland and Open Space Dedication, General Provisions, Section 4.9.5.E- Fee-in-Lieu of Parkland Dedication and Park Development, and Section 4.9.8.B- Conveyed Parkland; providing for a severability clause, publication, and effective date- Pamela Centeno, Director of Planning & Codes

The regular meeting was recessed and the public hearing was called to order. Citizen Comments

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Medrano, seconded by Council Member Dodgen, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

e. [17-095](#)

Public Hearing and Ordinance on first reading to consider amendments to the Seguin Unified Development Code, Section 3.4.3- Land Use Matrix, Section 3.5.3- Development Standards for Limited Use Permits, and Definitions; creating and defining a new land use for Food Truck Parks; providing for a severability clause, publication, and effective date - Pamela Centeno, Director of Planning & Codes

*The regular meeting was recessed and the public hearing was called to order.
Citizen Comments*

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

f. [17-106](#)

Resolution of the City Council of the City of Seguin, Texas approving the submittal for a grant from the Office of the Governor, Criminal Justice Division to support Operation Border Star in FY 18 ; and declaring an effective date - Dana Losey, Grant Coordinator

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

Enactment No: RES 2017-042

g. [17-107](#)

Resolution of the City Council of the City of Seguin, Texas approving the submission of a grant application to the Office of the Governor Crime Victims Services Division for a victim coordinator and liaison grant; authorizing the city manager to act as the City's chief executive officer and authorized representative in all matters pertaining to the City's participation in the grant program; and declaring an effective date - Dana Losey, Grant Coordinator

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the

following vote:**Presiding:** 1 - Mayor Keil**Aye:** 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

Enactment No: RES 2017-043

h. [17-117](#)

Ordinance amending the Fiscal Year 2017 General Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:**Presiding:** 1 - Mayor Keil**Aye:** 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel**i.** [17-112](#)

Ordinance amending the Fiscal Year 2017 Utility Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:**Presiding:** 1 - Mayor Keil**Aye:** 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel**j.** [17-113](#)

Ordinance amending the Fiscal Year 2017 Special Revenue Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:**Presiding:** 1 - Mayor Keil**Aye:** 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel**k.** [17-114](#)

Resolution amending the Fiscal Year 2017 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development

A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following

vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

Enactment No: RES 2017-044

I. [17-104](#)

Resolution authorizing the City Manager to implement a homebuyer residency incentive for full-time, regular employees of the City of Seguin; and providing an effective date - Tammy Garcia, Director of Human Resources

A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

Enactment No: RES 2017-045

m. [17-110](#)

Resolution of the City Council of the City of Seguin, Texas awarding an Engineering Service Agreement to TRC Engineering for the Effluent Flow Meter Structure at Walnut Branch Wastewater Treatment Plant in the amount \$ 63,178.00, and declaring an effective date - Emery Gallagher, Director of Water Utilities

A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

Enactment No: RES 2017-046

n. [17-116](#)

Resolution authorizing the City Manager to execute a Professional Services Agreement with Scott Bugai for the provision of veterinary services at the Seguin Animal Services Facility; and declaring an effective date - Kevin Kelso, Police Chief

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

Enactment No: RES 2017-047

o. [17-105](#)

Board and/or Committee Appointments

a. Convention and Visitors Bureau

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Appointment be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 7 - Council Member Medrano, Council Member Dodgen, Council Member Herbold, Council Member Mathis, Council Member Leal, Council Member Crabb, and Council Member Rangel

9. Acknowledgment of Bills

The bills were acknowledged.

a. [17-103](#)

Check Report: March 16, 2017 through March 28, 2017

10. Adjournment

There being no further business before the council the meeting adjourned at 6:21 pm.

Don Keil, Mayor

Attest:

Naomi Manski, City Secretary