

MEMORANDUM

To: City of Seguin Mayor and Council Members
Douglas Faseler, City Manager

From: John Foreman, Assistant Director of Planning/Codes

Through: Rick Cortes, Assistant City Manager

Subject: Amendment to the Seguin Unified Development Code (UDC) and Code of Ordinances for Street Signs

Date: March 21, 2017

The Unified Development Code (UDC) and Section 90 of the City Code currently require that the City install street and traffic control signs for new developments. Developers are responsible for reimbursing the City for the cost of the signs. This approach requires staff to order and install the signs, and it is difficult to coordinate budgeting for both funding and staff time to accomplish this. Public Works staff has recommended that the code be updated to require the developer to install these signs to city standards. The City would then inspect and accept the signs along with the rest of the public improvements such as the streets. Other cities such as San Marcos require the developer to install street signs and not the City.

In preparing this revision, staff found that there are currently two sections of the code with conflicting requirements, Section 90 and the Unified Development Code 4.7.8. Staff has prepared draft revisions that update the standards in the UDC and reference them in Section 90 as shown below.

Current:

Sec. 90-138. – *Street Signs*

All street designation signs and traffic control signs and devices shall be installed by the city. The cost of such signs shall be in addition to the plat application fee and shall be paid by the applicant prior to the final approval of the plat by the city planning and zoning commission.

UDC 4.7.8 Street signs

All street designation signs and traffic control signs and devices shall be installed by the City. The cost of such signs shall be in addition to the plat application fee and shall be paid by the applicant prior to the approval of the subdivision/public improvement construction plans by the City Engineer.

Proposed:

Sec. 90-138. – *Street Signs*

See requirements for public improvements in the Unified Development Code.

UDC 4.7.8 Street Signs

All street designation signs and traffic control signs and devices shall be installed by the developer/applicant. These signs shall be of a type approved by the City, and shall be installed according to City standards prior to the acceptance of the subdivision/public improvements by the City Engineer.