

# MEMORANDUM

Admin 17-024

**To:** City of Seguin City Council  
Mr. Doug Faseler, City Manager

**From:** Kevin K. Kelso, Chief of Police

**Subject:** Animal Services Facility Change Order #1-3

**Date:** March 15, 2017



Tegrity Contractors was awarded a contract in April 2016 for the construction of the new Animal Services facility at 555 Fred Byrd Dr.

During the original design of the facility, a security system was accounted for in the amount of approximately \$30,000.00 but was accounted for in soft costs and not the actual contract awarded to Tegrity Contractors. Since the design, City of Seguin Information Technology has identified a security system that has been used throughout all City facilities. Tegrity contracted with a vendor to install this system totaling \$86,355.00. This is noted in Change Order #1.

Being a Certificate of Occupancy has not yet been granted, Tegrity is currently responsible for all utilities at this location as well. Change Order #2 is a credit to the City in the amount of \$1,860.00 and Change Order #3 is a credit to the City in the amount of \$6,194.23.

With these change orders the project is still being completed within its original budget.

Staff recommends approval of the attached resolution and Change Orders #1-3 to Tegrity Contractors.