

# MEMORANDUM

**To:** City of Seguin Mayor and Council

**From:** Jack Jones, Director of Parks & Recreation

**Through:** Rick Cortes, Assistant City Manager

**Subject:** Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for the operation of the “Latch Key Program”.

**Date:** March 7, 2017

Attached is a resolution authorizing the City Manager to execute an Interlocal Agreement (attached) between the City of Seguin and the Seguin Independent School District (SISD) for the operation of the “Latch Key Program” called Jaamin After-School Adventures for Me (JAAM). On February 28, the SISD School Board of Trustees unanimously approved the Facilities Use Agreement for the 2017-2018 school year. The JAAM program has operated successfully at various SISD schools for the past 20 years.

The Parks and Recreation Department provides a supervised environment for children to spend their free time after school before they are in a parent or guardian’s care. Activities encourage children to expend positive energy through organized group and individual games and activities.

There are 1-week sessions that comprise the JAAM program schedule beginning on the first day of school in August of 2017 and ending on the last day of school in June of 2018. The cost of the program is \$30 per week with a one-time \$25 registration fee. In accordance with the proposed agreement, the City of Seguin shall pay SISD 25% of the net revenue or loss, if any, received by the City for the operation of the JAAM program.

The JAAM program has approximately 230 students enrolled at seven SISD school campuses that include F.C. Weinert, Jefferson, Koennecke, McQueeney, Rodriguez, Patlan, and Vogel school campuses. Children are offered a light snack that is provided by SISD and are allowed to bring any additional snacks.

City staff recommends approval of a Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for the operation of the “Latch Key Program”.