



-Memorandum-

**Finance Department**

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**Date:** February 21, 2017

**To:** Seguin City Council  
Doug Faseler, City Manager

**From:** Dana Losey, Grant Coordinator

**Subject:** General Victim Assistance Direct Services Program

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The Office of the Governor Criminal Justice Division (CJD) has announced a grant program to support projects that provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process.

The application process for the juvenile justice grant consists of an egrants.gov application with narrative documents. It is estimated that \$130 million will be awarded. There is a minimum allowed amount of \$10,000.00 and no award ceiling. There is a 20% match required of this grant, this can be met through cash or in-kind contributions.

The final application requires a resolution authorizing the application from the applicant's governing body that gives authorization by the governing body for the submission of the application that clearly identifies the name of the project for which we are applying, a designation of the name and/or title of an authorized office who is given the authority to apply for, accept, reject, alter or terminate the grant. And a written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

The City of Seguin, Police Department is requesting \$40,000.00 to help provide emergency temporary housing to victims of crime.

Staff requests approval to submit the final application for this grant program.