

**Seguin Conservation Society  
Quarterly Occupancy Tax Report**

**Quarter Ended December 31, 2016**

**Beginning Balance as of September 30, 2016**

**\$ 13,092.96**

**Revenues:**

11.30.16	Revenue	\$ 3,268.75
<b>Total Revenues:</b>		<u>\$ 3,268.75</u>

**Expenditures:**

10.20.16	Seguin Gazette	Advertising	\$ 92.39
10.20.16	Seguin Daily News	Advertising	\$ 240.00
11.01.16	Ernest Urquiza	Website Maintenance	\$ 50.00
11.10.16	Luling Newsboy	Advertising	\$ 26.00
11.10.16	Gonzales Inquirer	Advertising	\$ 30.40
11.10.16	New Braunfels Herald	Advertising	\$ 68.00
11.10.16	Seguin Gazette	Advertising	\$ 124.96
11.29.16	GoDaddy.com	Website Hosting	\$ 204.42
12.01.16	Ernest Urquiza	Website Maintenance	\$ 50.00
12.13.16	Seguin Gazette	Advertising	\$ 85.27
12.13.16	Seguin Daily News	Advertising	\$ 240.00
12.13.16	Ernest Urquiza	Printing Design	\$ 90.00
12.22.16	UPS Store	Printing	\$ 48.88
<b>Total Expenditures</b>			<u>\$ (1,350.32)</u>

**Net Revenues (Expenditures)**

\$ 1,918.43

**Ending Balance as of December 31, 2016**

**\$ 15,011.39**

Attachment 1  
Fourth Quarter Report  
**Mid-Texas Symphony 2016**

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FOR THE QUARTER ENDED: 12.31.2016

**Beginning Balance as of** 09.30.2016 \$1765.29

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from the City of Seguin \$526.25

**Total Revenues:**

\$2291.54

**Expenditures:**

Include only funds spent from money received from City of Seguin.

0

These expenditures must meet requirements in Texas Tax Code Section 351.101

\*See Disbursement Journal

**Total Expenditures:**

0

This total should equal the "Total Expenditures" on the Disbursement Journal for the same quarter.

**Net Revenues (Expenditures)**

0

Ending Balance as of

12.31.2016 \$2291.54

**Teatro De Artes De Juan Seguin**  
**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**  
**FOR QUARTER ENDED 12/31/2016**

<b>Beginning Balance as of 09/30/2016</b>	<u>\$32.81</u>
<b>Revenues:</b>	
City of Seguin	2,025.00
<b>Total Revenues:</b>	<u><b>\$2,057.81</b></u>
<b>Expenses:</b>	
Pecan Fest	\$ 98.01
Utilities	364.39
<b>Insurance</b>	354.00
Program Coordinator (Pecan Fest)_	737.78
Lecturer	125.00
<b>Total Expenditures</b>	<u><b>1,679.18</b></u>
<b>Net Revenues (Expenditures)</b>	<u><b>\$378.63</b></u>
<b>Ending Balance as of 12/31/2016</b>	<u><b>\$378.63</b></u>

<b>DISBURSEMENTS JOURNAL</b>				
<b>Date</b>	<b>Chect #</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
10/19/2016	5829	John Gesick	Lecture	\$ 125.00
10/27/2016	Debit Card	HEB	Pecan Fest Supplies	\$ 48.45
10/27/2016	Debit Card	Walmart	Pecan Fest Supplies	\$ 41.02
10/31/2016	Debit Card	Dollar General	Pecan Fest Supplies	\$ 8.54
11/30/2016	1100	City of Seguin	Utilities	\$ 364.39
12/12/2016	1101	Alberto Rincon	Program Coordinator	\$ 737.78
12.15/2016	5882	Traveler Insurance	Liability Insurance	\$ 354.00
<b>Total Expenditures</b>				<u><b>\$ 1,679.18</b></u>

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**  
**FOR QUARTER ENDED December 30, 2016**

**ORGANIZATION INFORMATION**

**Date:** January 4, 2017

**Name of Organization:** Seguin Guadalupe County Hispanic Chamber of Commerce

**Address:** 971 West Court Street

**City, State, Zip:** Seguin, Texas 78155

**Contact Person:** Mary Louise Gonzales

**Contact Phone No.:** 830 372-3151

**PROJECT OR EVENT**

**Name of Event or Project:** None during the quarter ending 12/30/2016

**FIRST COMMERCIAL BANK**

This should equal the ending balance of the preceding quarter.

**Account Balance as September 30, 2016: \$2,492.80**

**REVENUES**

October, 2016	No Deposits	-0-
November, 2016	No Deposits	-0-
December, 2016	City of Seguin Occupancy Funding	\$2,150.00
	<b>Total Deposits:</b>	<b>\$2,150.00</b>
	<b>Combined Balance:</b>	<b>\$4,644.80</b>

**EXPENDITURES**

Include only funds spent from money received from City of Seguin.

These expenditures must meet requirements in Texas Tax Code Section 351.101

Date	Check #	Paid To	For	Amount
<b>Total Expenditures: \$-0-</b>				
<b>Account Balance as of December 30, 2016: \$4,644.80</b>				

This total should equal the "Total Expenditures" on the Disbursements Journal for the same Quarter.

**POST EVENT REPORT FORM**

**No Events Were Schedule During the Quarter Ending December 30, 2016**



## THE HERITAGE MUSEUM

114 N. River Street • Seguin, Texas 78155

Susan Caddell

January 4, 2017

Director of Finance

City of Seguin

Seguin, Texas 78155

Dear Susan,

Please find enclosed the Heritage Museum's quarterly Report ending December 31, 2016.

Should you have any question please do not hesitate to contact me.

Thank You,

John Gesick

Director

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FOR QUARTER  
ENDING SEPTEMBER 30, 2016 (\$4,881.92)**

**This should equal the ending balance of the preceding quarter.**

**REVENUES:**

City of Seguin	\$1,250.00
United Way	\$ 875.01
Total	\$2,125.01

**EXPENDITURES:**

**Include only funds spent from money from the City of Seguin.**

**THESE EXPENDITURES MUST MEET REQUIREMENTS IN TEXAS  
TAX CODE 351.101.**

Total expenditures (SEE ATTACHED)	\$4,375.74
NET REVENUE	( \$2,250.73)
End Balance as of December 31, 2016	(\$2,250.73)

# DISBURSEMENT JOURNAL

DATE	CK#	NAME	DESCRIPTION	AMOUNT
10/6/2016	1733	DONNA TAYLOR	CONTRACT LABOR	\$ 100.00
10/11/2016	1735	HARTFORD INS	INSURANCE	\$ 192.07
10/11/2016	1736	TLU	WORK STUDY	\$ 186.19
10/21/2016	1740	TIME WARNER	TELEPHONE/INTERNET	\$ 192.80
10/25/2016	1741	CITY OF SEGUIN	UTILITIES	\$ 347.89
10/26/2016	1742	DONNA TAYLOR	CONTRACT LABOR	\$ 140.00
11/3/2016	1776	DONNA TAYLOR	CONTRACT LABOR	\$ 100.00
11/11/2016	1778	SEGUIN DAILY NEWS	ADVERTISEMENT	\$ 180.00
11/11/2016	1779	DONNA TAYLOR	CONTRACT LABOR	\$ 50.00
11/17/2016	1781	DONNA TAYLOR	CONTRACT LABOR	\$ 100.00
11/17/2016	1782	TIME WARNER	TELEPHONE/INTERNET	\$ 102.69
11/17/2016	1783	CENTER POINT	UTILITIES	\$ 40.45
11/18/2016	1785	CITY OF SEGUIN	UTILITIES	\$ 226.08
11/19/2016	1786	US POST MASTER	OFFICE SUPPLIES	\$ 94.00
11/19/2016	1787	CULLIGAN	OFFICE SUPPLIES	\$ 26.00
11/23/2016	1788	DONNA TAYLOR	CONTRACT LABOR	\$ 50.00
11/23/2016	1790	STORE SUPPLY WAREHOUSE	EXHIBT EXPENSE	\$ 372.46
11/23/2016	1791	CITY OF SEGUIN	UTILITIES	\$ 226.08
12/1/2016	1792	DONNA TAYLOR	CONTRACT LABOR	\$ 150.00
12/1/2016	1793	CENTER POINT	UTILITIES	\$ 40.45
12/2/2016	1794	JOEL FLORES	CONTRACT LABOR	\$ 30.00
12/8/2016	1796	DONNA TAYLOR	CONTRACT LABOR	\$ 50.00
12/8/2016	1797	TIME WARNER	TELEPHONE/INTERNET	\$ 72.56
12/8/2016	1798	SEGUIN DAILY NEWS	ADVERTISEMENT	\$ 200.00
12/13/2016	1801	KIM ILLHARDT	ACCOUNTING	\$ 50.00
12/13/2016	1802	TLU	WORK STUDY	\$ 388.69
12/16/2016	1803	DONNA TAYLOR	CONTRACT LABOR	\$ 100.00
12/16/2016	1804	HARTFORD INS	INSURANCE	\$ 212.00
12/16/2016	1805	DONNA TAYLOR	CONTRACT LABOR	\$ 100.00
12/16/2016	1806	CITY OF SEGUIN	UTILITIES	\$ 155.33
12/29/2016	1808	DONNA TAYLOR	CONTRACT LABOR	\$ 100.00
TOTAL				\$ 4,375.74



**QUARTERLY REPORT FOR:**

**GUADALUPE COUNTY FAIR ASSOCIATION**

**FOR QUARTER ENDED: December 31, 2016**

**Beginning Balance as of October 1, 2016:**

**\$10,805.27**

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from City of Seguin

Deposit: City of Seguin	\$2,732.50	
Interest	<u>\$0.30</u>	
<b>Total Revenues:</b>		<b>\$2,732.80</b>

**Expenditures:**

Include only funds spent from money received from City of Seguin

**These expenditures must meet requirements in Texas Tax Code Section 351.101**

<b>Total Expenditures:</b>	<b><u>\$10,000.00</u></b>
This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter	

**Net Revenues (Expenditures):**

**(\$7,267.20)**

**Ending Balance as of December 31, 2016**

**\$3,538.07**

## DISBURSEMENTS JOURNAL

<u>Date</u>	<u>Check#</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/18/2016	Transfer	Iheart Media	Advertising	2,145.00
	Transfer	San Antonio Express News	Advertising	500.00
	Transfer	Ray Lancaster Pro Rodeo	Rodeo Contractor	7,355.00
				<hr/>
<b>Total Expenditures:</b>				<b>\$10,000.00</b>

"Attachment A"

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

LULAC Council #682

FOR QUARTER ENDED December 31, ~~200~~ 2016

Beginning Balance as of -0-

-0-

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from City of Seguin

\$1275.00

**Total Revenues:**

\$1275.00

**Expenditures:**

Include only funds spent from money received from City of Seguin.

**These expenditures must meet requirements in Texas Tax Code Section 351.101**

**Total Expenditures:**

-0-

This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

**Net Revenues (Expenditures)**

-0-

**Ending Balance as of** \$1275.00

\$1275.00

"Attachment A"

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

Sequin Area Chamber

FOR QUARTER ENDED 12/31/2016

Beginning Balance as of

9/30/2016

285.83

This should equal the ending balance of the preceding quarter

Revenues:

Include occupancy tax money received from City of Seguin

Rec'd 11-18-16

1725.00

Total Revenues:

1725.00

Expenditures:

Include only funds spent from money received from City of Seguin.

These expenditures must meet requirements in Texas Tax Code Section 351.101

Total Expenditures:

0.00

This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

Net Revenues (Expenditures)

1725.00

Ending Balance as of

12/31/2016

2010.83

# Seguin Art League

" Attachment A"

## QUARTERLY OCCUPANCY TAX REPORT FORM

**FOR QUARTER ENDED December 31, 2016**

**Beginning Balance as of Oct 1, 2016** **\$2,299.32**

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from City of Seguin **\$1117**

**Total Revenues:** **\$3,416.32**

**Expenditures:**

Include only Funds spent from money received from City of Seguin.

These expenditures must meet requirements in Texas Tax Code Section 351.101

11/21/16	Spin Go Advertising	\$350.00
12/5/16	Seguin Daily News (KWED)	\$301.60
12/10/16	Seguin Gazette	\$365.92
12/21/16	Seguin Daily News (KWED)	\$183.20

**Total Expenditures:** **\$1,200.72**

This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

Net Revenues (Expenditures)

**Ending Balance as of December 31, 2016** **\$2,215.60**

**DISBURSEMENTS JOURNAL**  
**Quarter ending December 31, 2016**

<u>DATE</u>	<u>CHECK#</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/21/16	AUTO W/D	SPIN GO ADVERTISING	\$350.
12/6/16	#2236	Seguin Daily News (KWED)	\$301.60
12/10/16	#2338	Seguin Gazette	\$365.92
12/21/16	#2346	Seguin Daily News (KWED)	\$183.20

"Attachment A"

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**

*The Fields of Huber Ranch*

**FOR QUARTER ENDED: 12/31/2016**

**Beginning Balance as of 12/31/2016** \$180.98

This should equal the ending balance of the preceding quarter

**Revenues:** \$7,487.50

Include occupancy tax money received from City of Seguin

**Total Revenues:** \$7,487.50

**Expenditures:**

Include only funds spent from money received from City of Seguin

These expenditures must meet requirements in Texas Tax Code Section 351.101

**Total Expenditures:** \$7,668.42

This total should equal the "The Total Expenditures" on the  
Disbursement Journal for the same quarter

**Net Revenues (Expenditures)** -\$180.92

**Ending Balance as of 12/31/2016** -\$361.90

Quarterly Occupancy Tax Report Form

The Fields At Huber Ranch LLC

Quarter Ending 12/31/2016

These expenditures must meet the requirements in Texas Tax Code 351.101

Date	Check #	Payee	Description	Amount
10/3/2016	6438	Miguel Villa	Field Maintenance/Upkeep	\$325.00
10/12/2016	6448	Miguel Villa	Field Maintenance/Upkeep	\$290.00
10/21/2016	6481	seguin Parks & Recreation	Field Rental	\$230.00
10/17/2016	6452	Miguel Villa	Field Maintenance/Upkeep	\$250.00
10/3/2016	6437	johnny Guerrero	Field Maintenance/Upkeep	\$750.00
11/10/2016	6494	Seguin Parks & Recreation	Field Rental	\$75.00
11/21/2016	137615	Rixtine Recognition	Promotional/Advertising	\$850.26
11/14/2016	6503	Miguel Villa	Field Maintenance/Upkeep	\$225.00
11/16/2016	65071	Seguin Parks & Recreation	Field Rental	\$275.00
11/23/2016	137673	Rixtine Recognition	Promotional/Advertising	\$1,098.24
12/12/2016	138075	Rixtine Recognition	Promotional/Advertising	\$819.92
10/31/2016	6475	Miguel Villa	Field Maintenance/Upkeep	\$420.00
12/13/2016	203061	Sports Engine Inc	Promotional/Advertising	\$2,060.00
			<b>Total Expenditures</b>	<b>\$7,668.42</b>