



## MEMORANDUM

TO: Mayor and City Councilmembers  
Doug Faseler, City Manager

FROM: Twila Wood, Purchasing Manager

DATE: December 6, 2016

RE: Choice Partners purchasing cooperative

The Choice Partners purchasing cooperative is sponsored by the Harris County Department of Education located in Houston, Texas and is governed by the Department's Board of Directors. Choice Partners offers best value contracts for goods and services for use by all public and private schools, colleges, universities, cities, counties, and other government entities nationwide.

All awarded contracts through the Choice Partners cooperative meet State of Texas competitive bidding requirements.

Participation in this purchasing cooperative offers substantial savings and best value to participating members. Participation is free for the City.

A resolution authorizing participation and an Interlocal Agreement between the City and Harris County Department of Education are required. Additionally, the City must provide a Form 1295, Certificate of Interested Parties, properly notarized and filed with the Texas Ethics Commission.