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City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, September 6, 2016

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Phil Seidenberger**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**

Present: 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

Presiding: 1 - Mayor Don Keil

5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

Citizen Comments

Name: Sam Mitchell

Address: 444 Moore

City: Seguin, Texas

He shared his concerns regarding the increase in fees for golf especially for Senior Citizens. He asked the council to hold the prices.

Name: Chris Ross

Address: FM 4643021

City: Seguin, Texas

He would like to see the senior citizens have an annual membership fee for those 62 to 65 years old.

Name: Ray Sanchez

Address: 613 Maldonado

City: Seguin, Texas

He is not in support of the increase in golf fees.

Councilmember Ernest Leal says what a difference a weekend makes regarding the work on the Austin St. railroad tracks.

6. **Presentation**

a. [16-269](#)

Certificate of Appreciation recognizing Suzanne Sanders for her dedication to the "Pack the Bus" Program - Council Member Ernest Leal

Mayor Don Keil presented a certificate of appreciation to Suzanne Sanders for her dedication for "Pack the Bus". Councilmember Ernest Leal said a few words of appreciation for her dedication and diligence towards this project.

b. [16-217](#)

Seguin Housing Authority 2015 Annual Report - Brenda Edwards, Executive Director

Betty Ann Matthis, Board Member of Seguin Housing Authority introduced Brenda Edwards, Executive Director for Seguin Housing Authority. She asked if the council had any questions regarding the annual 2015 report. No questions from the council at this time.

7. **Consent Agenda**

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this be approved on the Consent Agenda. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

a. [16-249](#)

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The Minutes were approved.

8. **Action Items - Discussion and Possible Motion to Approve**

a. [16-252](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Herbold, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

b. [16-255](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year Debt Service Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

c. [16-254](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Citizen Comments

Name: Sam Mitchell

Address: 444 Moore St.

City: Seguin, Texas

He asked about the details regarding the pro shop and snack bar. (inventory and merchandising). He asked that a board be set up to make decisions regarding green fees and pro shop. He stated that the current Golf Advisory Board made a recommendation not to raise fees but it evidently did not make up to council for review and for that reason it may not be an effective board.

A motion was made by Council Member Medrano, seconded by Council Member Herbold, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

d. [16-253](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Seidenberger, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

e. [16-256](#)

Ordinance on first reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the Tax Year 2016; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

f. [16-264](#)

Resolution to the City Council of Seguin, Texas authorizing the Finance Department to establish the Golf Fund - Susan Caddell, Director of Finance

Citizen Comments

Name: Sam Mitchell

Address: 444 Moore St.

City: Seguin, Texas

He shared his concern regarding the \$45,000 that will be used for a lawnmower. He shared several questions about the specific dollars that would go into the golf fund and where they were coming from.

A motion was made by Council Member Herbold, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-097

g. [16-266](#)

Ordinance on first reading amending the Fiscal Year 2016 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Castellon, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

h. [16-267](#)

Ordinance on first reading amending the Fiscal Year 2016 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

i. [16-268](#)

Ordinance on first reading amending the Fiscal Year 2016 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

A motion was made by Council Member Medrano, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

j. [16-234](#)

Investment Report for quarter ended June 30, 2016 - Susan Caddell, Director

of Finance

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

k. [16-198](#)

Furniture, Fixtures and Equipment bid award and purchases through various purchasing cooperatives and informal bidding for the new Utilities Operations Center building project; and declaring an effective date - Twila Wood, Purchasing Manager

A motion was made by Council Member Medrano, seconded by Council Member Crabb, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

l. [16-265](#)

Resolution of the City Council of Seguin, Texas adopting a meeting room usage policy for the Seguin Public Library; and providing an effective date - Jacki Gross, Library Director

A motion was made by Council Member Herbold, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-098

m. [16-261](#)

Street Closure Request for the 100 Block of West Gonzales on October 29, 2016 as part of the Pecan Fest Heritage Days - Kyle Kramm, Seguin Main Street and CVB Director

A motion was made by Council Member Medrano, seconded by Council Member Crabb, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

n. [16-262](#)

Street Closure Request for the 100 and 200 blocks of South River and East Donegan, and the 100 block of East Nolte and request to sell alcohol in downtown Seguin on November 12 by the Hill Country Cookoff Association for their annual Menudo Cookoff - Kyle Kramm, Main Street and CVB Director

A motion was made by Council Member Mathis, seconded by Council Member Medrano, that this Action Item be approved.

Then a motion was made by Council Member Mathis, seconded by Council Member Medrano, that the first motion be amended. The motion carried by the following vote: The vote was 6 for and 2 against (Councilmember Herbold and Councilmember Castellon).

Then a motion was made by Council Member Mathis, seconded by Council Member Medrano, that this Action Item be approved (motion to approve street closure request with no fencing). The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Nay: 2 - Council Member Castellon, and Council Member Herbold

Aye: 6 - Council Member Leal, Council Member Crabb, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, and Council Member Dodgen

o. [16-240](#)

Resolution approving a one year lease for the Convention & Visitors Bureau office space at 116 North Camp Street; declaring an effective date - Kyle Kramm, Main Street and CVB Director

A motion was made by Council Member Herbold, seconded by Council Member Seidenberger, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-099

p. [16-005](#)

Ordinance on first reading adopting Truck Routes within the city limits of Seguin; providing for a severability clause; providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

A motion was made by Council Member Herbold, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried

by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

q. [16-259](#)

Official Ballot of Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election - Doug Faseler, City Manager

A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

9. **Acknowledgment of Bills**

a. [16-270](#)

Check Report 8-11-2016 through 8-31-2016

This Acknowledgement of Bills was approved.

10. **Executive Session**

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

The regular meeting was recessed and the council went into Executive Session at 6:35 pm. The regular meeting reconvened at 6:35 pm.

11. **Adjournment**

There being no further business before the council the meeting adjourned at 7:10 pm.

Don Keil, Mayor

Thalia Patlan Stautzenberger, City Secretary

