

-Memorandum-


City of Seguin

Finance Department

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Date: September 1, 2016

To: Mayor and City Councilmembers
Douglas Faseler, City Manager

From: Susan Caddell 
Director of Finance

Subject: Budget Amendments

Attached you will find budget amendments for the General Fund, Utility Fund, and Special Revenue Fund. Along with each amendment, you will find the explanation for each of the amendments. After these amendments are approved, all funds will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.