



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, August 16, 2016

5:30 PM

Council Chambers

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#### Council Meeting & Workshop

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**

**Present:** 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

**Presiding:** 1 - Mayor Don Keil

5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

*Citizen Comments*

*Name: Doug Manger*

*City: Seguin, Texas*

*He shared numerous photos of buildings in downtown Seguin that are in disrepair and he stated that some were probably not up to code. Travelling Gypsy at 114 S. Austin St. has broken and missing windows and the facade and roof are in disrepair. The building at the Northeast corner of N. Austin and E. Court St. does not appear to have any efforts in completing the renovation as per Mr. Manger.*

*Councilmember Fonda Mathis*

*She said she had received numerous calls about an extra amount of rats, mice and snakes that are in the Starcke Park area.*

*Morgan Ash, Public Information Officer invited everyone to attend the Texas Theater play "Don't Dress for Dinner" as she has a starring role. She informed everyone about the JAMM program that still has room for kids and encouraged everyone to get*

*the word out about registering for this great program.*

*Joshua Schneuker, Interim SEDC director, reminded everyone about the Business Appreciation Luncheon that will be held on August 25 from 11-1pm at the Texas Theater.*

## 6. **Consent Agenda**

**A motion was made by Council Member Medrano, seconded by Council Member Dodgen, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

a. [16-242](#)

City Council Minutes 8-02-2016 WKSHP (3PM)  
City Council Minutes 8-02-2016 REGULAR (5:30 PM)  
City Council Minutes 8-9-2016 WKSHP and SCM

**The Minutes were approved.**

b. [ZC 21-16](#)

Ordinance on second reading to consider a Zoning Change from Public to Commercial for the property located at 1231 E. Kingsbury St., Abstract 35, John Sowell Survey, approx. 1.9 out of 17.8240 acres, Property ID 59172 (ZC 21-16)

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2016-050

c. [ZC 22-16](#)

Ordinance on second reading to consider Zoning Change requests from Commercial, Manufactured Home Park, Industrial and Light Industrial to Public for the properties located at 1217 Geronimo, 1731 Vetter, 110 Elm St., 1711 N. Austin, 650 Park Dr. West, and 2798 State Hwy 46 N., approx. 16.66 acres (ZC 22-16)

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2016-051

d. [16-128](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 2, Administration, Article IV, Officers and Employees, Division 2, City Secretary, to align the code provision related to the City Secretary with the City Charter; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

**This Ordinance was adopted.**

Enactment No: ORD 2016-052

**7. Action Items - Discussion and Possible Motion to Approve**

**a. 16-236**

Resolution authorizing the City Manager to sign an engagement letter for the fiscal year ended September 30, 2016 financial audit with Armstrong, Vaughan and Associates, PC - Susan Caddell, Director of Finance

**A motion was made by Council Member Crabb, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-085

**b. 16-238**

Resolution the authorizing the City Manager to enter into an Interlocal Agreement between Guadalupe Regional Medical Center, Guadalupe County, and the City of Seguin for the provision of Indigent Healthcare; and declaring an effective date - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-086

**c. 16-235**

Quarterly reports for period ending June 30, 2016 for the following organizations that receive Hotel Occupancy Tax Funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce

- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

**A motion was made by Council Member Herbold, seconded by Council Member Medrano, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

d. [16-230](#)

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreement with National Tree Expert Company for tree trimming services needed by the Seguin Electric Utility; and declaring an effective date - Twila Wood, Purchasing Manager

**A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-087

e. [16-220](#)

Resolution of the City Council of Seguin, Texas approving a professional services agreement with Pyro Shows of Texas, Inc. for the 2017 Fireworks Fiesta Celebration to be held on Monday, July 3, 2017, with a rainout date of Saturday, July 9, 2017, and authorizing the City Manager to execute an agreement - Jack Jones, Director of Parks and Recreation

**A motion was made by Council Member Dodgen, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-088

f. [16-219](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation for the Use of the Sebastopol House - Jack Jones, Director of Parks and Recreation

*Name: Joseph Reid, Interim President of Wilson Pottery*

*He introduced three board members of the foundation. He gave a brief background of Wilson Pottery and stated that there are about 1,700 descendants of the Wilson family. He asked the council to support the consideration of 50% reduction in the monthly payment to the city.*

**A motion was made by Council Member Medrano, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-089

**g.**     [16-210](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 66, Library, to revise the current ordinance to meet the needs of the new Seguin Public Library; providing for publication of this Ordinance; providing a severability clause; providing an effective date; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances - Jacki Gross, Library Director

**A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**h.**     [16-228](#)

Resolution amending the Fiscal Year 2016 Seguin Economic Development Corporation Budget - Joshua Schneuker, Interim Director of Economic Development

**A motion was made by Council Member Crabb, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-090

**i.**     [16-222](#)

Resolution approving the Fiscal Year 2016-2017 Seguin Economic

Development Corporation Budget - Joshua Schneuker, Interim Director of Economic Development

**A motion was made by Council Member Herbold, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-091

j. [16-223](#)

Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Joshua Schneuker, Interim Director of Economic Development

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-092

k. [16-243](#)

Resolution in connection with the North Heideke Street Improvement Project authorizing all appropriate action by the city manager, staff, attorneys, and consultants in the negotiation, purchase and the institution and prosecution of condemnation proceedings to acquire a 0.232 acre right of way by fee simple and a 0.048 acre utility easement from lands owned by Arvindbhai and Dhruvi Patel located within the City of Seguin, Guadalupe County, Texas; declaring each section of the Resolution to be severable one from the other in the event any section is determined to be invalid; and declaring an effective date. Andy Quittner- City Attorney

**A motion was made by Council Member Crabb, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-093

I. [16-241](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapters 14, 18, and 74; providing for a severability clause; declaring an effective date, and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Andy Quittner, City Attorney

**A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

m. [16-247](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 102, Utilities, Article III Water Rates, And Article IV, Wastewater Rates; providing for publication of this ordinance; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Rick Cortes, Assistant City Manager

**A motion was made by Council Member Herbold, seconded by Council Member Medrano, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

8. **Acknowledgment of Bills**

a. [16-245](#)

Check Report - July 28, 2016 through August 10, 2016

**This Acknowledgement of Bills was approved.**

9. **Executive Session**

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

*The regular meeting was recessed and the council went into Executive Session at 7:19 pm. The regular meeting reconvened at 7:19 pm.*

**10. Adjournment of the Regular Meeting**

*The council adjourned the regular meeting at 7:19 pm.*

**11. Convene into a Budget Workshop**

*The council convened into the Budget Workshop at 7:20 pm.*

**a. [16-237](#)**

Discussion of the FY2017 Budget - Doug Faseler, City Manager and Susan Caddell, Director of Finance

General Fund

Debt Service

Special Revenue

Utility Fund

*Council did not have any questions regarding the budget at this time.*

**12. Adjournment**

*There being no further business before the council the meeting adjourned at 7:20 pm.*

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*Don Keil, Mayor*

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*Thalia Patlan Stautzenberger, City Secretary*