

MEMORANDUM

To: City of Seguin Mayor and Council

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Assistant City Manager

Subject: Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation for the Use of the Sebastopol House.

Date: August 16, 2016

On April 25, 2016, City staff met with Joe Reid, Interim President and Paula King, Secretary of the Wilson Pottery Foundation. The purpose of the meeting was to go over the attached document outlining Wilson Pottery Foundation contributions to the City of Seguin and discuss their request to reduce contracted monthly payments to the City.

Staff is proposing for City Council consideration a 50% reduction in the monthly payment going from \$850 to \$425 monthly for City personnel costs at the Sebastopol House. Attached is the proposed amendment to the license agreement for consideration along with the original license agreement between the City of Seguin and the Wilson Pottery Foundation for the Display of Pottery and other Artifacts at the Sebastopol House. If approved by City Council, the new monthly payment will be effective October 1, 2016 with the start of the fiscal year.

In coming up with the proposed reduction, staff took into consideration what was discussed at the meeting with the Wilson Pottery Foundation regarding their community impact including their loss of a large corporate sponsor for funding. According to the Mr. Reid, the loss of the corporate sponsor has put a strain on the Foundation's finances. Staff kept in mind that the City has increased personnel costs for the Historic Site Guide associated with keeping the Sebastopol House open for two additional days as specified in the original lease agreement.

Staff recommends approval of a resolution authorizing the City Manager to execute an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation for the Use of the Sebastopol House for a 50% reduction in the monthly payment to the City.