

MEMORANDUM

To: City of Seguin Mayor and Council

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Assistant City Manager

Subject: Proposed Parks and Recreation Department Fee Changes for the 2016/2017 fiscal year.

Date: August 16, 2016

In reviewing Parks and Recreation Department fees for the upcoming 2016/2017 fiscal year, staff has identified the need to amend the fee schedule as part of the budget process. Changes to Chapter 74-Parks and Recreation, Streets and Other City Facilities include the following:

- Rental of Wave Pool parking area per day – This fee was \$50 per day, but is being increased to what currently is being charged for the Pecan Bottom rental at Max Starcke Park for consistency purposes.
 - Deposit \$500.00
 - Day 1 \$275.00
 - Day 2 \$175.00
 - Day 3 and beyond \$125.00
- Sale of good or services permit – This fee was \$35, but is being changed to reflect what is currently being charged at the Seguin Coliseum.
 - Per day/event \$30.00
- Private Parties at the Wave Pool – This fee was \$100 for an additional hour of a pool party, but is being increased to reflect increased Wave Pool operational costs. In addition, a deposit will now be required to reserve a private party date.
 - Each additional hour \$125.00
 - Deposit \$100.00
- Summer Day Camp program – This fee was \$70 per week for the first child and \$60 per week for each additional child in the family, but is being increased to reflect increased day camp operational costs including staffing, transportation, and field trips.
 - Per week, per child \$75.00
 - Each additional child per week, per child \$65.00

- Old Hall of Fame Building D – This fee was \$100 per day, but is being increased to better reflect room pricing as compared to the Seguin Coliseum.
 - Hall of Fame rental, per day \$150.00
- Rodeo and practice rodeo riding fee – This fee was setup initially as a monthly and annual fee of \$15 per month and \$100 annually, but has not been utilized. In researching other arenas in the area, this fee has been changed.
 - Rodeo arena, per horse for three hours with no lights \$15.00
 - Practice arena, per horse for three hours with no lights \$10.00
- Rodeo arena dirt preparation – This fee was \$15 per occurrence, but is being changed to reflect an all-day preparation fee as some events at the rodeo arena require a City staff person to be there up to 10 hours dragging the arena.
 - Dirt preparation during rental (no tractor rental), per day \$150.00
- Strip n shoot rental – This is a new fee that is associated with roping's as the City purchased this piece of equipment to better facilitate those type of events.
 - Strip n shoot rental/setup, per event \$15.00
- Key deposit – This is a new fee to ensure that staff gets any keys returned that are provided to customers for any rentals.
 - Key deposit \$25.00
- Coliseum floor plan changes – This is a new fee to cover the staff time/cost to change the floor plan after the facility has been setup in accordance with a customers submitted floor plan.
 - Any changes to the floor plan after setup \$50.00

Several fees are being removed from Chapter 74 as they are no longer needed/utilized. Fees removed include the following:

- Bar b que pits (mobile, for park use only) – The pit was permanently placed at the Bowl Pavilion as the original brick one there was damaged beyond repair during the Halloween flood of 2015.
- Max Starcke Park use fee, per court, per day – Duplicate fee and not needed.
- College and high school rate, per game with lights, includes maintenance – Duplicate fee at the Smokey Joe Williams Baseball Field including deposit.
- Timer rental, per event – No timer is available to rent as events bring their own.
- Pole rental, per pole/event – No poles are available to rent.
- Barrel rental, per barrel/event – Events either bring their own barrels or use what is onsite and no charge is necessary.
- Roping pad rental, per pad/event – No roping pads are available to rent.
- Shavings, per bale – Facility renters are required to bring their own shavings if needed as the City does not provide this service.

Staff recommends approval of the proposed Parks and Recreation Department fee schedule changes for the 2016/2017 fiscal year as presented.