



-Memorandum-

**Finance Department**

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**Date:** February 1, 2023

**To:** Seguin City Council  
Steve Parker, City Manager

**From:** Kathy I. Wood, Grants Administrator

**Subject:** Approval to Submit Grant Application over \$50,000

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The Office of the Governor, Public Safety Office has opened a grant opportunity entitled, FY2024 State Criminal Justice Planning Funds-Juvenile Justice and Truancy Grant Program.

If awarded, the City will enter into an MOU with Seguin Youth Services (SYS). SYS will be responsible for performing this grant and all reporting activities. This funding opportunity closes on February 9, 2023. If awarded, this grant will begin in October 2023, and end in September 2024. The grant application will not exceed \$80,000. No matching funds are required.

SYS is presenting a program that will provide resources for at-risk youth and support programs for families that are identified for excessive absenteeism. The City has worked and supported SYS since 1995. This nonprofit is the only local organization serving at-risk youth in Seguin.

The grant application requires an approved resolution from the City Council that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is

provided, you must update the PSO should the official change during the grant period.); and

4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Staff requests approval of the resolution to submit with the grant application.